



Sending your child off to college is an exciting but also expensive time for families. If you are stationed in Europe the cost of flights to and from school can be onerous. There is a benefit that helps our families stationed here in Europe with this added cost. Government funded student travel is available for your dependent as outlined in the Joint Travel Regulation

[www.defensetravel.dod.mil](http://www.defensetravel.dod.mil)

**Active Duty references:** [JTR](#) CH5-Part B Categories of PDT, 050816 Dependent Student Travel, [AER 55-46 Command Sponsorship and Travel Overseas](#)

**Civilian Employee references:** [JTR](#) CH5-Part F, Categories of PCS ALWS, 053806 Dependent Student Travel, [DODI 1400.25, Vol. 1250.4.b Education Allowance](#), [DSSR §280](#)

**TO CHECK IF YOUR  
STUDENT QUALIFIES,  
OR FOR MORE  
INFORMATION CONTACT  
THE IMCOM EUROPE  
FAMILY TRAVEL OFFICE  
AT  
DSN: 544-1520/1500  
COMMERCIAL:  
0611-143-544-1520/1500**

**OR EMAIL**

[usarmy.rheinland-pfalz.id-  
europe.mbx.family-  
travel@army.mil](mailto:usarmy.rheinland-pfalz.id-europe.mbx.family-travel@army.mil)



For more information about College and Career Planning check out the Army Europe SLO College and Career Guide



QR code or URL access.

<https://joom.ag/E5pI>

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US ARMY EUROPE

# Heard of the Student Travel Benefit ?



## BENEFITS:

- ◆ One round trip flight or two one way flights per fiscal year between sponsor's OCONUS duty station and stateside school.
- ◆ Transportation/shipping within 60 days of travel date of up to 350 lbs. of unaccompanied baggage
- ◆ Storage of baggage in the vicinity of the school anytime during the fiscal year. (Storage cost not to exceed cost of shipping 350lbs.)



## ELIGIBILITY REQUIREMENTS:

- ◆ Unmarried dependent child under 23 yrs. of age
- ◆ Sponsor must be serving on command sponsored tour.
- ◆ Enrolled in accredited US school recognized by the SECDEF and offering courses leading to a degree.
- ◆ Student enrolled fulltime (12 semester hours or equivalent)
- ◆ Students attending service academies are ineligible.
- ◆ Civilian sponsors must have a travel agreement.



## ACTIVE DUTY PROCESS:

1. Fill out [AE Form 55-46D](#)
2. Submit [AEF 55-46D](#) along with verification of enrollment to unit S1 for verification of eligibility.
3. Request a letter from the school showing full time enrollment or freshmen acceptance letter.
4. Submit request in [Defense Travel Service \(DTS\)](#) to unit Resource Manager/G8 for funding. Flight selection and UB shipment will be processed with request. Upload verified [AEF 55-46D](#) and school verification as supporting documents.

## DOD CIVILIAN PROCESS:

1. Request a letter from the school showing full time enrollment or freshmen acceptance letter.
2. Send the following to your CPAC office to request Student Travel Orders NLT 90 days prior to travel. College letter, [Request for Orders \(RFO\)](#) with Sections A, B, C, L, M, and N complete
3. Use these orders to secure flight tickets & initiate unaccompanied baggage movement through [Defense Travel Service \(DTS\)](#). Upload school verification and Student Travel Orders as supporting documents.

*Benefit restrictions for civilians differ slightly from those of active duty. CPAC Office is your*

