

For Official Use Only

DoDEA Europe-East Wiesbaden Complex School Bus Registration Form School Year 2023/2024

Re-Registration/Updates New to Europe Transfer within Europe Change of Address

SPONSOR INFORMATION

Full Name: _____
First Middle Initial Last

DEROS/PCS Date: _____
(MM/DD/YYYY)

Branch: _____ Title or Rank: _____
(Air Force/Army/Marines/Navy/Civilian/NATO) (e.g., A1C / 1LT / SFC / Mr / Mrs./ GS-1 / NAF-1 / SES-1/)

Unit Name: _____ Duty Phone: _____

Home Phone: _____

Personal Mobile: _____

Work Mobile (If applicable): _____

Official Email: _____
(Required)

Personal Email: _____

Home Address: _____
House # Street Name

Town/Village

Mailing Address: _____ APO AE _____
PSC / CMR / UNIT BOX (ZIP CODE)

Spouse INFO

Spouse Name: _____

Personal Email: _____

Official Email: _____

Personal Mobile: _____

Work Phone (if applicable): _____

(One Student per Line; Up to Four Students per Sheet) Schools: AES, WES, WMS, WHS

_____ ○ ○
 First MI Last D.O.B Grade School M F
(MM/DD/YY)

_____ ○ ○
 First MI Last D.O.B Grade School M F
(MM/DD/YY)

_____ ○ ○
 First MI Last D.O.B Grade School M F
(MM/DD/YY)

_____ ○ ○
 First MI Last D.O.B Grade School M F
(MM/DD/YY)

Alternate Care Provider (CDC, Babysitter, German Facility):

Name _____ Town: _____

Street: _____ House #: _____ Telephone: _____

Emergency Contact INFO Other than SPONSOR

Emergency Contact Name: _____

Emergency Contact Home Phone: _____

Emergency Contact Mobile Phone: _____

Data Herein Subject to Privacy Act of 1974

Disclosure of personal information as requested on this School Bus Registration Form is NOT mandatory. However, failure to submit this information may preclude the extension of school bus services to your child. All information gathered on this registration form is considered confidential - For Official Use Only - and will not be shared with any other agency, group or individual.

I acknowledge that I am responsible for my family member's conduct while they are using government furnished student transportation. I understand that their misbehavior may result in disciplinary action that can result in the suspension or revocation of transportation privileges. This responsibility extends to financial liability for any damage caused by your child.

I understand that possession of a bus pass is mandatory.

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AM Bus # _____ AM Stop: _____

PM Bus # _____ PM Stop: _____

****SIGNATURE OF SPONSOR OR SPOUSE ****

 DATE SIGNED

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EUROPE EAST DISTRICT SCHOOL BUS DISCIPLINE MATRIX

CATEGORY	EXAMPLES OF INFRACTIONS	FIRST REFERRAL	SECOND REFERRAL	THIRD REFERRAL	FOURTH REFERRAL
<div style="font-size: 48pt; color: red; font-weight: bold;">A</div> <div style="color: red; font-weight: bold; margin-top: 5px;">MINOR MISCONDUCT</div>	<ul style="list-style-type: none"> ❖ Boarding or exiting the bus unsafely, to include crossing in front or behind the bus. ❖ No Bus pass or improper bus pass ❖ Standing while the bus is in motion or not being seated ❖ Obstructing an empty seat, door, stairs or aisle while entering and exiting the bus. ❖ Making excessive noise ❖ Eating and/or drinking on the bus ❖ Littering 	**Verbal/Written Warning	**Assigned Seat	**1-5 day Bus Suspension	**10-day to Suspension of riding privileges for the remainder of SY
<div style="font-size: 48pt; color: red; font-weight: bold;">B</div> <div style="color: red; font-weight: bold; margin-top: 5px;">SERIOUS INFRACTIONS</div>	<ul style="list-style-type: none"> ❖ Failure to comply with bus driver's instructions and/or supervisory adults ❖ Exchanging or refusing to show bus pass ❖ Horseplay and/or spitting ❖ Throwing objects at, within, or out of the bus/bus stop ❖ Sticking object or body parts out of the window/door ❖ Causing minor damage to bus seat; such as, writing on seat, making holes in seat etc. ❖ Using profane or obscene language or gestures ❖ Interfering with the duties of a gate guard-attempting to touch/grab firearm ❖ Public display of affection 	**Assigned Seat	**5-day Bus Suspension	**10-20 day Bus Suspension	**Suspension of riding privileges for the remainder of SY
<div style="font-size: 48pt; color: red; font-weight: bold;">C</div> <div style="color: red; font-weight: bold; margin-top: 5px;">SEVERE OFFENSES</div>	<ul style="list-style-type: none"> ❖ Sitting in driver's seat/tampering with controls ❖ Interfering with driver/monitors and officials ❖ Unauthorized operation of emergency exits ❖ Serious threatening, fighting, hitting, biting or pushing another person ❖ Vandalism or damage to bus that requires repair, cleaning and/or painting ❖ Sexually offensive verbal comments and/or suggestions ❖ Theft or pilfering of anyone's personal items 	**5-day Bus Suspension	**10-day Bus Suspension	**20-30-day Bus Suspension	**Suspension of riding privileges for the remainder of SY
<div style="font-size: 48pt; color: red; font-weight: bold;">D</div> <div style="color: red; font-weight: bold; margin-top: 5px;">CRIMINAL/ILLEGAL/ UNACCEPTABLE ACTS</div>	<ul style="list-style-type: none"> ❖ Tobacco and Alcohol Use ❖ Possession or use of weapons or other prohibited items ❖ Possession of illegal substances ❖ Excessive/reoccurring bullying ❖ Sexual offensive behavior/lewd or indecent acts to include full/partial nudity ❖ Direct or indirect acts causing injury to another person ❖ Bomb threat 	Suspension/Expulsion Proceedings Initiated			

Notes:

1. All rule infractions are cumulative. A series of minor infractions may result in serious consequences.
2. All misconduct must be evaluated on a case-by-case basis. Depending upon severity, warnings, suspensions or expulsions may be deemed appropriate regardless of sequence or frequency of misconduct incidents.
3. The School Liaison Officer will be informed of major incidents.
4. Possession of prohibited items; such as weapons, controlled substances, alcohol and other serious incidents will be reported to Security Forces, the School Liaison Officer and other appropriate authorities.
5. Older students are expected to behave more maturely and thoughtfully than younger students, therefore, will be held more responsible for the consequences of their conduct.

****The purpose of this table is to provide guidance to administrators and should not restrict their use of discretion in handling misconduct issues with regard to unique circumstances or special needs students.**