



Employment Readiness Program

Weekly Job Listing



Where Career Success Begins



Employment Information

April 11, 2018

The ACS computer lab is available to assist you in viewing these announcements and any other aspect of your job search. Please sign in at the front desk to use the computer lab Mon-Wed, Fri 8AM-5PM, Thurs 1PM-5PM.

All sites are sorted for the Wiesbaden/Mainz-Kastel/Frankfurt/Darmstadt vicinities

Federal AF/NAF Vacancies

Appropriated Funds (APF or AF) positions are funded through Congress with tax dollars. Examples are General Schedule (GS), NSPS (YA, YB, YC) and Wage Grade (WG). Non-Appropriated Fund (NAF) jobs are funded by the fees paid by the program's customers. Results are found after clicking on the Federal Employees button (versus the US Citizens button.) Full vacancy descriptions for AF/NAF can be read at: <http://www.usajobs.gov>.

Eligibility & Preferences

Determine which employment category you fall under, if any. Remember, if your category is not listed under "Who may apply" in the announcement, you will not be considered for the position. The civilian personnel office representative will determine your eligibility. The most common categories for this area are Military Spouse Preference (MSP), Family Member Preference (FMP), D30 % Disabled Veteran (DAV) and various other Veteran eligibilities. More information can be found at:

<http://cpol.army.mil/library/permis/6314.html> (military spouses)

<https://msepjobs.militaryonesource.mil/partner>

<http://armycivilianservice.com/content/veterans> (veterans)

Federal Local National Positions – non U.S. Citizens

The SOFA agreement requires that the Department of the Army recruit all of its non-U.S. citizen employees in strict accordance with the Host Nation labor laws. If you have a passport from any country other than the U.S., you would typically only be eligible through the vacancies listed on the Local National announcement board.

https://acpol2.army.mil/vacancy/vacancy_list.asp?nation=LN&fund=AF&type=CLOSE_ONLY&country=DE

Additional places to apply

Army & Air Force Exchange Service (AAFES) positions cover food service, Exchange (PX) and Express (Shoppette) positions. Available positions can be found at: <http://odin.aafes.com/employment/default.asp>

Defense Commissary Agency (DeCA) positions include jobs in the Commissary such as cashiers, deli workers and stockers. Available positions can be found at <http://www.usajobs.gov>.

Department of Defense Dependents Schools (DoDDS) positions are listed on <http://www.usajobs.gov>, however additional information can be found at <http://www.dodea.edu/Europe/offices/hr/vacancies.cfm>.

U.S. Consulate - Frankfurt positions are located at <http://employment.usembassy.de>. Full position descriptions can be requested at employment-germany@state.gov.

Non-Federal and contract positions are shown at the end of this listing.

Federal AF/NAF Vacancies

USAJOBS & Army Civilian Service: Full vacancy descriptions for AF/NAF can be read at: <http://www.usajobs.gov>

[Human Resources Specialist \(Military\)](#)

U.S. Army Contracting Command

Department of the Army
Sembach, Germany
Starting at \$53,062 (GS 11)
Permanent • Full-Time
Open 04/02/2018 to 04/11/2018

[Human Resources Assistant \(OA\)](#)

US Army Civilian Human Resources Agency

Department of the Army
Wiesbaden, Germany
Starting at \$28,945 (GS 5-7)
30-Sept-2021 • Full-Time
Open 04/05/2018 to 04/11/2018

[Social Worker \(Clinical\)](#)

U.S. Army Medical Command

Department of the Army
Wiesbaden, Germany
Starting at \$63,600 (GS 12)
Permanent • Full-Time
Open 04/11/2018 to 04/11/2018

[Human Resources Assistant \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Sembach, Germany
Starting at \$35,854 (GS 7)
Permanent • Full-Time
Open 03/30/2018 to 04/12/2018

[Civil Engineer](#)

U.S. Army Corps of Engineers

Department of the Army
Wiesbaden, Germany
Starting at \$65,720 (GS 12)
Permanent • Full-Time
Open 03/30/2018 to 04/13/2018

[Logistics Management Specialist](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Wiesbaden, Germany
Starting at \$75,628 (GS 13)
Permanent • Full-Time
Open 04/03/2018 to 04/13/2018

[Intelligence Specialist \(Operations\)](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Wiesbaden, Germany
Starting at \$96,970 (GG 13)
Excepted Service - NTE 30 Sep 2019 • Full-Time
Open 04/04/2018 to 04/13/2018

[Sponsorship and Benefits Coordinator](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$43,857 (GS 9)
Permanent • Full-Time
Open 04/09/2018 to 04/13/2018

[Operations Specialist](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$53,062 (GS 11)
Permanent • Full-Time
Open 04/09/2018 to 04/13/2018

[Metal Forming Machine Operator NA-06](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Sembach, Germany
Starting at \$12.59 (NA 6)
Permanent • Full-Time
Open 04/06/2018 to 04/13/2018

[Nurse \(Advanced Practice Registered Nurse Practitioner/Family Practice\)](#)

U.S. Army Medical Command

Department of the Army
Wiesbaden, Germany
Starting at \$75,628 (GS 13)
Permanent • Full-Time
Open 04/03/2018 to 04/16/2018

[Human Resources Assistant \(Military\)](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$32,264 (GS 6)
Permanent • Full-Time
Open 04/10/2018 to 04/16/2018

[TRANSPORTATION PLANNER](#)

U.S. Army Military Surface Deployment and Distribution Command

Department of the Army
Sembach, Germany
Starting at \$75,628 (GS 13)
Permanent • Full-Time
Open 04/05/2018 to 04/16/2018

[Emergency Management Specialist](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$63,600 (GS 12)
Permanent • Full-Time
Open 04/10/2018 to 04/16/2018

[SECRETARY \(OA\)](#)

U.S. Army Medical Command

Department of the Army
Sembach, Germany
Starting at \$38,854 (GS 7)
Permanent • Full-Time
Open 04/03/2018 to 04/17/2018

[Supervisory Human Resources Spec \(Labor & Employee Relations\)](#)

Department of Defense Education Activity

Department of Defense
Sembach, Germany
Starting at \$89,730 (GS 14)
Permanent • Full-Time
Open 04/10/2018 to 04/17/2018

[Diplomatic Security: Foreign Service Security Engineering Officer](#)

Department of State - Agency Wide

Department of State
Department of State Posts - Overseas and Domestic, United States
Starting at \$59,496 (FP 06)
Permanent after tenure granted by a Foreign Service Specialist (FSS) Tenure Board. • Full-time
Open 03/20/2018 to 04/19/2018

[Project Engineer](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$65,720 (GS 12)
Full-Time
Open 04/06/2018 to 04/19/2018

[Instructional Systems Specialist](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$60,765 (TP 00)
Permanent • Full-Time
Open 03/22/2018 to 04/20/2018

[Teacher - Virtual Summer School](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$0 (TP 00)
Summer • Multiple Schedules
Open 03/26/2018 to 04/20/2018

[Equal Employmnet Specialist](#)

U.S. Army Corps of Engineers

Department of the Army
Wiesbaden, Germany
Starting at \$43,587 (GS 9-11)
Permanent • Full-Time
Open 04/09/2018 to 04/20/2018

[Military Training Specialist](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Wiesbaden, Germany
Starting at \$63,600 (GS 12)
Permanent • Full-Time
Open 04/09/2018 to 04/20/2018

[Operations Specialist](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Wiesbaden, Germany
Starting at \$53,062 (GS 11)
Permanent • Full-Time
Open 04/10/2018 to 04/20/2018

[Computer Engineer \(Recent Graduate\)](#)

Field Operating Offices of the Office of the Secretary of the Army

Department of the Army
Wiesbaden, Germany
Starting at \$46,640 (GS 7)
Recent Graduates • Full-Time
Open 04/11/2018 to 04/20/2018

[Health System Specialist](#)

U.S. Army Medical Command

Department of the Army
Sembach, Germany
Starting at \$53,062 (GS 11-12)
Permanent • Full-Time
Open 04/11/2018 to 04/20/2018

[Contract Price/Cost Analyst](#)

Defense Contract Management Agency

Department of Defense
Wiesbaden, Germany
Starting at \$75,628 (GS 13)
Permanent • Full-Time
Open 04/09/2018 to 04/23/2018

[Supervisory Transportation Security Specialist](#)

Transportation Security Administration

Department of Homeland Security
Frankfurt, Germany
Starting at \$115,421 (SV K)
Permanent • Full Time
Open 04/10/2018 to 04/23/2018

[CYS Coordinator NF-05](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$90,000 (NF 5)
Permanent • Full-Time
Open 04/03/2018 to 04/24/2018

[Logistics Management Specialist](#)

Immediate Office of the Commander-in-Chief of the U.S. Army

Department of the Army
Wiesbaden, Germany
Starting at \$63,600 (GS 12)
Permanent • Full-Time
Open 04/11/2018 to 04/24/2018

[Foreign Service Regional Medical Laboratory Scientist \(RMLS\)](#)

Department of State - Agency Wide

Department of State
Department of State Posts - Overseas and Domestic, United States
Starting at \$51,007 (FP 05)
Permanent after tenure granted by a Foreign Service Specialist (FSS) Tenure Board. • Full-time
Open 04/11/2018 to 04/24/2018

[Substitute Teacher/AVID Tutor](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$53.75 (TP 00)
Intermittent • Intermittent
Open 07/01/2017 to 04/30/2018

[School Clerk \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$25,514 (GS 04)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[Library Technician \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations Starting at \$25,515 (GS 04)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[Health Technician \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$25,514 (GS 04)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[School Support Assistant](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$28,545 (GS 05-06)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[School Information Assistant \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$28,545 (GS 05-06)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[School Secretary \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$28,545 (GS 05-06)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[Transportation Assistant \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$31,819 (GS 06-07)
Multiple Appointment Types • Full Time
Open 07/01/2017 to 04/30/2018

[DSO Secretary \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Vogelweh Army Installation, Germany
Starting at \$28,545 (GS 05-07)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[Educational Aide](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$12.23 (GS 04)
Seasonal • Part Time
Open 07/01/2017 to 04/30/2018

[Office Automation Assistant](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$25,514 (GS 05)
Multiple Appointment Types • Multiple Schedules
Open 07/01/2017 to 04/30/2018

[Office Automation Clerk \(OA\)](#)

Department of Defense Education Activity

Department of Defense
Multiple Locations
Starting at \$25,514 (GS 04)
Multiple Appointment Types • Multiple Schedules
Open 08/12/2017 to 04/30/2018

[Food and Beverage Attendant NA-03](#)

Army Installation Management Command

Department of the Army
Wiesbaden, Germany
Starting at \$10.25 (NA 3)
Intermittent • Intermittent
Open 01/30/2018 to 04/30/2018

[Child and Youth Program Assistant CY-01/02](#)

US Army Civilian Human Resources Agency

Department of the Army
Multiple Locations
Starting at \$11.07 (CY 1)
Multiple Appointment Types • Multiple Schedules
Open 02/07/2018 to 04/30/2018

[EDUCATION TECHNICIAN \(CHILD DEVELOPMENT\)](#)

U.S. Air Forces, Europe

Department of the Air Force
Multiple Locations
Starting at \$28,945 (GS 5)
Multiple • Full-Time
Open 03/08/2018 to 06/05/2018

[Supervisory Physician \(Psychiatry\)/Physician \(Psychiatry\)](#)

U.S. Army Medical Command

Department of the Army
Multiple Locations
Starting at \$101,967 (GP 15)
Multiple Appointment Types • Multiple Schedules
Open 03/02/2018 to 06/30/2018

[Public Announcement for Individuals With Disabilities and Individuals with Targeted Disabilities](#)

Federal Aviation Administration

Department of Transportation
FAA Location Negotiable Upon Request, United States
Starting at \$26,583 (FV F-K)
Multiple Appointment Types • Full Time
Open 09/01/2017 to 08/30/2018

[Food Service Worker](#)

U.S. Army Sustainment Command

Department of the Army
Wiesbaden, Germany
Starting at \$14.13 (WG 2)
Permanent • Full-Time
Open 03/21/2018 to 09/28/2018

[Sales Store Checker](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$23,045 (GS 3)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Teller](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$25,871 (GS 4)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Store Associate](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$25,871 (GS 4)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Commissary Support Clerk](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$25,871 (GS 4)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Food Service Worker](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$14.13 (WG 2)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Store Worker](#)

Defense Commissary Agency

Department of Defense
Multiple Locations
Starting at \$16.83 (WG 4)
Permanent • Multiple Schedules
Open 01/01/2018 to 12/31/2018

[Bartender NA-03](#)

Army Installation Management Command

Department of the Army
Multiple Locations
Starting at \$10.25 (NA 3)
Multiple Appointment Types • Multiple Schedules
Open 02/08/2018 to 12/31/2018

[Food Service Worker NA-02](#)

Army Installation Management Command

Department of the Army
Multiple Locations
Starting at \$9.48 (NA 2)
Multiple Appointment Types • Multiple Schedules
Open 02/09/2018 to 12/31/2018

[Food and Beverage Attendant NA-03](#)

Army Installation Management Command

Department of the Army
Multiple Locations
Starting at \$10.25 (NA 3)
Multiple Appointment Types • Multiple Schedules
Open 02/09/2018 to 12/31/2018

[Distribution Technician NF-02](#)

Defense Media Activity

Department of Defense
Multiple Locations
Starting at \$13.64 (NF 2)
Not to Exceed 2 years • Multiple Schedules
Open 02/15/2018 to 12/31/2018

[Information Technology Specialist \(Infosec\)](#)

U.S. Army Cyber Command

Department of the Army
Multiple Locations
Starting at \$46,610 (GS 7-12)
Multiple Appointment Types • Multiple Schedules
Open 02/22/2018 to 12/31/2018

[Information Technology Specialist \(Policy and Planning\)](#)

U.S. Army Cyber Command

Department of the Army
Multiple Locations
Starting at \$57,014 (GS 9-12)
Multiple Appointment Types • Multiple Schedules
Open 02/22/2018 to 12/31/2018

[Information Technology Specialist \(Network Services\)](#)

U.S. Army Cyber Command

Department of the Army
Multiple Locations
Starting at \$57,014 (GS 9-13)
Open 02/22/2018 to 12/31/2018

[Information Technology Specialist \(Customer Support\)](#)

U.S. Army Cyber Command

Department of the Army
Multiple Locations
Starting at \$46,610 (GS 7-12)
Multiple Appointment Types • Multiple Schedules
Open 02/22/2018 to 12/31/2018

AAFES Job Vacancies

Select Mainz Kastel, Sembach, & Wiesbaden for the positions in the vicinity. For full information on positions including application directions/submission: <https://odin.aafes.com/employment/default.asp>

<input type="checkbox"/>	▼ Vacancy Number	Job Title	Exchange Location	Facility Name	Employment Category
<input type="checkbox"/>	H-008592-2018	CUST EXPERIENCE ASSOCIATE	Germany - - Wiesbaden	WIESBADN CLAY TROOP STR	Intermittent
<input type="checkbox"/>	H-008874-2018	FOOD SERVICE WORKER	Germany - - Wiesbaden	WIESBADE MALL TACO BELL	Intermittent

US Consulate-Frankfurt

<https://de.usembassy.gov/jobs/> If interested in the below positions please consult definitions list on the above listed website to aid in determining eligibility.

Human Resources Assistant (Recruitment and MClass) – FRA 49-18
Building Operator (FAC) – Frankfurt-2018-048
Classified Pouch Clerk (FRDCD) – FRA 43-18
Budget Analyst (IBB) – FRA 41-18
Human Resources Assistant (MBC and Training) – FRA 40-18
Administrative Assistant (RPSO) – FRA 42-18 T2
Administrative Assistant (RPSO) – FRA 42-18
Administrative Assistant (RPSO) – FRA 42-18 T1
Administrative Specialist (BBG/IBB) – FRA 78-17 (T)
Architect (FAC) – FRA 90-17
Administrative Specialist (BBG/IBB) – FRA 78-17
Security Detail Guard (RSO) – FRA 52-15
Security Detail Guard (RSO) – FRA 52-15 T
Carpenter (FAC) – FRA 50-17
Radio Field Engineer (RIMC) – FRA 211-16

Schiller International University

Schiller International University is actively looking for instructors with at least a master's degree in the subject area and be able to provide academic transcripts. These courses will be taught in July, August, September and October.

- Master's in Business Administration (MBA)
- Psychology
- International Relations/Diplomacy
- Finance/Accounting

Adjunct faculty are paid 2043 Euros and work Monday through Thursday, half days for 16 days in the month. Courses are one month long and held in Heidelberg just minutes from the main train station. Interested candidates should send a copy of their resume and transcripts, if possible, to dbrlecic@schiller.edu.



[Entry Level Jobs with Department of Army](#) [ACTEDS Intern Recruitment](#)

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Show openings for:

Job Availability Summary:

Safety and Occupational Health Specialist Announcements Available: [8](#)

General Engineer Announcements Available: [2](#)

Environmental Engineer Announcements Available: [1](#)

Electrical Engineer Announcements Available: [6](#)

Electronics Engineer Announcements Available: [4](#)

Industrial Engineer Announcements Available: [1](#)

Research Physicist Announcements Available: [1](#)

Operations Research Analyst Announcements Available: [2](#)

Quality Assurance Specialist Announcements Available: [1](#)

Biologist Announcements Available: [2](#)

Civil Engineer Announcements Available: [5](#)

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Realty Specialist Announcements Available: [2](#)

Geologist Announcements Available: [2](#)

Mathematical Statistician Announcements Available: [2](#)

Information Technology Specialist Announcements Available: [5](#)

This is a listing of current opportunities. Click 'View on USAJOBS' for more details and application instructions.

Additional openings are posted frequently; please check back!

Are you:

- A current or former Federal civilian employee who holds or held a non-temporary appointment:
 - In the competitive service in the Executive Branch or in a position not in the Executive branch specifically included in the competitive service by statute, or
 - In an excepted service position covered by an interchange agreement, or
 - Eligible for reinstatement?
- A Veteran eligible for veterans' preference or separated from the armed forces under honorable conditions after 3 years or more of continuous military service?
- A person with non-competitive appointment eligibility?
- Searching for ACTEDS DCIPS announcements?

If you are in any of these categories, there may be additional opportunities available not displayed on this site; [search the USAJOBS website](#) for those types of opportunities.



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Federal Local National Positions – non US citizen

<https://wu.acpol.army.mil/eur/employment/In/index.asp>

17DEC0HU21TA0X510355	Admin Support Assistant / Verwaltungsangestellte/r, permanent full-time position	KH-0303	05	Until Filled	Wackernheim
17SEP0HU21TA0X322411	Motor Vehicle Operator / Kraftfahrer/in, 3 temp. full-time pos. (46.5hrs/week), NTE 30-JUN-2018	A5-5703	06/07	Until Filled	Wackernheim
18JAN0HU21TA0X568930	Motor Vehicle Operator / Kraftfahrer/in, 3 permanent full-time pos. (46.5hrs/week)	A5-5703	06/07	Until Filled	Wackernheim
16DEC0JD221B0X816979	Heavy Mobile Equipment Repair Inspector/Schwergeraeteinspektor/in, temp. full-time pos. NTE 24 Mon.	C1-5803	05	Until Filled	Wiesbaden
17APR0JDCOEE0X024821	Mechanical Engineer / Versorgungsingenieur/in permanent full- time position	C1-0830	08	Until Filled	Wiesbaden
17NOV0JD221B0X456182	Housing Management Assistant / Angestellte/r(Wohnungswesen/EDV- Anw.), permanent full time pos.	C1-1173	5A	Until Filled	Wiesbaden
17DECACQDACM496050	Contract Specialist / Sachbearb. (Vertragswesen), permanent full-time position	C1-1102	06/6A	Until Filled	Wiesbaden
17JUL0JD221B0X188995	Civil Engineer /Bauingenieur/in, permanent, full time position	C1-0810	7A	Until Filled	Wiesbaden
17SEP0JDCOEE0X308600	Electrical Engineer / Elektroingenieur/in permanent full-time position	C1-0850	08	Until Filled	Wiesbaden
17JUN0JD5SIG0X141173	Financial Management Specialist / Sachbearb. (Finanzverwaltung), 1 permanent full-time position	C1-0501	7A	Until Filled	Wiesbaden
17DEC0JD221B0X487536	Pipefitter / Zentralheizungs- und Lueftungsbauer/in, permanent full-time position	A4-4204	05/06	Until Filled	Wiesbaden
18FEB0JD5SIG0X604495	Engineering Technician (Drafting) / Bauzeichner/in, permanent full-time position	C1-0802	05	Until Filled	Wiesbaden
17DEC0JD221B0X521842	Budget Analyst / Sachbearbeiter/in (Haushaltsplan), permanent full-time position	C1-0560	07	Until Filled	Wiesbaden
DEC0JD5SIG0X483919-1	Telecommunications Technician / Fernmeldetechniker/in, permanent full- time position	CE-0392	05/06/07	Until Filled	Wiesbaden

18MAR0JD221B0X643749	Gardener/Gaertner/in, temporary full time position NTE: 2 years	A2-5003	05/06	Until Filled	Wiesbaden
18FEB0JD221B0X587656	Human Resources Asst (Military)/Angestellte/r (Militaerpersonalwesen), permanent full-time position	C1-0203	4A/05	Until Filled	Wiesbaden
17DEC0JDCOEE0X521158	Electrical Engineer / Elektroingenieur/in, 2 permanent full-time positions	C1-0850	7A	Until Filled	Wiesbaden
18FEB0JD221B0X614161	Air Conditioning Equipment Mechanic / Kaelteanlagenbauer/in, permanent full-time position	A4-5306	05/06	Until Filled	Wiesbaden
18MAR0JD221B0X647128	Housing Manager / Sachbearbeiter/in (Wohnungswesen), permanent full-time position	C1-1173	7A	Until Filled	Wiesbaden
18MAR0JDHQ7A0X700250	Safety&Occupational Health Spec./Referent/in fuer Unfallverhuetzung temp.full-time pos.NTE: One year	C1-0018	08	20-Apr-18	Wiesbaden
18JAN0JDAMCE0X559253	Program Assistant (Drivers Testing Program) / Angestellte/r (Schulungswesen), perm. full-time pos.	C1-0344	05	Until Filled	Wiesbaden
18FEB0JD221B0X587662	Plumber / Gas- & Wasserinstallateur/in, 2 permanent full-time positions	A4-4206	05/06	Until Filled	Wiesbaden
18FEB0JD221B0X587952	Gardener / Gaertner/in, permanent full-time position	A2-5003	05/06	Until Filled	Wiesbaden
18JAN0JDAMCE0X559210	Supply Technician (OA) / Angestellte/r (Materialverw. / EDV-Anwend.), permanent full time position	C1-2005	4A	Until Filled	Wiesbaden
18JAN0JDHQ7A0X572004	Air Traffic Control Specialist (Station) / Flugdatenbearbeiter/in, permanent full-time position	CG-2152	02/03	Until Filled	Wiesbaden
18JAN0JDDECA0X559290	Sales Store Checker / Angestellte/r (Einzelhandel), temporary part-time position	T5-2091	03	Until Filled	Wiesbaden
17OCT0JD221B0X396130	Firefighter (Basic Life Support/Hazmat Operations)/Feuerwehrmann/frau (Flugzeugrettung), 2 positions	P2-0081	01/03	Until Filled	Wiesbaden
18FEB0JD221B0X587899	Engineering Equipment Operator / Baumaschinenfuehrer/in, permanent full-time position	A4-5716	05/06	Until Filled	Wiesbaden
17DECACQDACM478743	Contract Specialist / Sachbearb. (Vertragswesen), permanent full-time position	C1-1102	7A	Until Filled	Wiesbaden
16NOV0JD221B0X744095	Supervisory Electrical Engineer/Aufsichtsf. Elektroingenieur/in, permanent full-time pos.	C1-0850	7A	Until Filled	Wiesbaden

Additional On-Post Positions

Company: Little Italy

Job Title: Wait Staff

Location: Clay Kaserne, Community Activity Center/Little Italy

E-mail: littleitaly.at.cac@googlemail.com

Comments: work at Little Italy as a server, work during special events held at the CAC.

Company: Bamboo (Asian Restaurant)

Job Title: Receptionist/Food Delivery

Location: Lower Hainerberg Shopping Center (Old PX area next to The Vault Club and Casino)

E-mail: kieuhphan@gmail.com

Comments: Join the team. Qualifications include: familiarity with USAG Wiesbaden and military culture who is proficient in both Vietnamese and English. Main tasks include accepting telephone orders and making deliveries. It is requested that qualified applicants submit their resume and a short introduction to kieuhphan@gmail.com.

Company: Child, Youth & School Services, Family Child Care (Home Based Business)

Job Title: FCC Providers

Brief Job description: Home based child care subsidized by CYSS

Phone: 0611-143-548-9310

E-mail: arnita.d.camp-harrison.naf@mail.mil

Comments: Continuous

Person to Contact: Arnita Camp-Harrison

Company: Child, Youth & School Services, SKIES Unlimited

Job Title: Contracted or Flex Employee (visit USAJobs.gov) Instructors

Brief Job Description: PT (0-15 hrs/wk) paid teaching positions in a variety of disciplines

Phone: 0611-143-548-9350

E-mail: steven.d.hall.naf@mail.mil

Comments: Contracted positions available periodically (German Taxes are the responsibility of the instructor)

Specifically looking for drama and martial arts instructors

Person to Contact: Steven Hall

Company: Subway

Job Title: Sandwich Artists

Brief Job Description: PT positions available in Mainz Kastel

Phone: 0151 5288 2175

Email: subwaymannheim@aol.com

Comments: Work schedule will be Monday to Friday, 1000-1500. Saturday, Sunday and American holidays closed.

Person to contact: Vasilis Bampalos

Company: Stylique Salon Hainerberg

Job Title: Licensed Hairstylists

Brief Job Description: Provide beauty services, such as shampooing, cutting, coloring, and styling hair, and massaging and treating scalp

Phone: 0151 2346 5084

Email: curlupndye@t-online.de

Contact: Judith Eubank

Comments: Experience necessary with full/part-time positions available

Company: Community Bank

Job Title: Banking Center Service Trainee (Teller)

Location: Hainerberg Shopping Center

Brief Job Description: Part-time 20-25 hr/wk. Cash handling and customer service experience required, banking experience preferred but not mandatory. Employment applications are available at any Community Bank location.

How to Apply: Please submit your application and/or resume to the Banking Center Manager, Suzana Lorenz at the Hainerberg Shopping Center

Phone: DSN: 546-1898 or CIV: 0611-977800

Email: suzana.lorenz@dodcommunitybank.com

Company: Andrews Federal Credit Union

Job Title: Teller

Location: Clay Kaserne

Brief Job Description: 40 hrs/wk. Assist members in performing various business transactions to include processing share and share draft deposits and withdrawals, loan payments, money orders, traveler's checks and various other transactions. Provide members with information and responds to member inquiries. Andrews Federal offers competitive salaries and a comprehensive employee benefits package.

How to apply: Caution-www.andrewsfcu.org and click the Career link located at the bottom of the page.

POC: Brandi Gibson

Company: Andrews Federal Credit Union

Job Title: Member Services Representative

Location: Clay Kaserne

Brief Job Description: 40 hrs/wk. The Member Service Representative is responsible for educating and assisting credit union members and potential members in understanding and utilizing product offerings and services to guarantee satisfaction and retention. Andrews Federal offers competitive salaries and a comprehensive employee benefits package.

How to apply: Caution-www.andrewsfcu.org and click the Career link located at the bottom of the page.

POC: Brandi Gibson

Greetings From H&R Block,

MSEP employer, H&R Block, is excited to share their new video featuring their Income Tax Course scholarship and career opportunities for military spouses/wounded warriors. Please share with your military spouse community.

<http://newsroom.hrblock.com/military-scholarships-for-income-tax-course/>

Blackstone Career Institute

Blackstone Career Institute (BCI) delivers online career training programs to adult learners. Our growing continuing education school located in Allentown, PA has an opportunity for an **online instructor** /consultant for our Pharmacy Technician program.

Position Requirements:

- Brief answers to students' questions when needed, by checking appropriate Pharmacy Technician references and referring to BCI approved texts and composing suitable answers to the inquiry. Answers to inquiries on the Pharmacy Technician course via-e-mail within 24 hours of receipt of questions.
- A once a-month post on the discussion boards concerning an industry related topic is required of all instructors. An example would be a personal experience, a statistic that you read about, new regulations, etc. Special attention should be made to any advice you can provide in terms of how to acquire a job in the field.
- An **annual** article for the Faculty Spotlight which includes; a brief background, what you like best about your career, how you got where you are today and any advice or resources relevant to your chosen career field.

Instructors should have a degree and relevant experience in Pharmacy Technician. Please send a cover letter and resume when responding to this posting to DBoyle@blackstone.edu or contact me at 610-703-1425.



ARMED FORCES SERVICES CORPORATION

Federal Healthcare & Human Capital

Employment Opportunity

Transition Specialist

Location: Wiesbaden, Germany

Summary of Duties:

Armed Forces Service Corporation, a respected federal contractor, is seeking TS to perform a variety of tasks related to the separation of Soldiers from the Army (release from active duty, discharge, retirement, etc.). This includes preparation of separation orders and the DD Form 214.

Minimum Qualifications:

Two years experience in military personnel service support (PSS) operations or Associate of Arts degree and one year of experience in Army personnel administration. Applicant must be computer literate with knowledge of eMILPO and committed to providing excellent customer service. Applicant must qualify for ILS.

Desired Qualifications:

Desire former Soldiers or civil servants who have 75-series/42A-series experience and skills.

Additional Information:

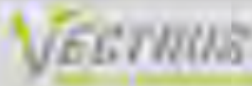
AFSC offers a wide range of benefits which may include: Health Insurance, Life Insurance, Short/Long-Term Disability Insurance, 401(k) Plan, Educational Assistance and more.

Hiring Contact:

Jason Fey

DSN: 548-1620 COM: 0611-143-548-1620

Email: Jason.m.fey.ctr@mail.mil



Vectrus Systems Corporation - OPMAS-E Vacancy Announcement

POSITION

General Ledger Accountant - Local National contract (Temporary to Permanent) McCully Barracks, Wackernheim.

POSITION REQUIREMENTS

POSITION SUMMARY:

Prepares financial entries and reports, ensuring that the financial position of assigned companies is accurately portrayed in the financial statements. May supervise or provide guidance to others. Provides support to the Finance Manager.

MAJOR JOB ACTIVITIES:

1. Develops and maintains a listing of standard journal entries.
2. Prepares standard, closing and adjusting entries to record all transactions affecting the financial position of the GL companies for which the accountant is responsible.
3. Prepares inter company debit and credit advices as appropriate.
4. Special projects as assigned by the Finance Manager.
5. Assists in continuous improvement projects which may involve implementing a new policy, process or system.
6. Coordinates the financial closing process.
7. Analyzes the resultant trial balance and recommends additional adjusting entries prior to each financial close.
8. Ensures that the financial statements correctly reflect the activity within each of the GL companies.
9. Ensures all account reconciliations are completed timely. Analyzes account reconciliations to ensure that they adequately describe the content of accounts.
10. Oversees the close-out of accounts for completed projects.
11. Responsible for review of the Cost Ledger, billing preparation/ submission and Accrued Accounts reconciliation.
12. Reviews inter company advices and reconciles all European advices to the inter company accounts.
13. Post payroll related cost to the general ledger.
14. Prepare Payroll Fringe calculations and application
15. Monthly GL accounts reconciliation
16. Chief point-of-contact on general ledger-type audits.
17. Ensures compliance with statutory requirements, and the Sarbanes-Oxley Act.

EDUCATION AND EXPERIENCE:

B. A. degree in accounting or finance, or the equivalent education/experience. At least two years of experience in financial accounting.

SECURITY CLEARANCE:

No clearance required.

SPECIAL REQUIREMENTS:

High degree of fluency in English, mid-level degree of fluency in German preferred however not required.

EEO STATEMENT:

We are committed to an inclusive and diverse workplace that values and supports the contributions of each individual. This commitment along with our common Vision and Values of Integrity, Respect, and Responsibility, allows us to leverage differences, encourage innovation and expand our success in the global marketplace. Vectrus is an Equal Opportunity/Affirmative Action Employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, protected veteran status or status as an individual with a disability.

HOW TO APPLY

Qualified and interested employees submit a request for consideration and current resume through email to the Vectrus OPMAS-E HR Team at: Christine.Risher@Vectrus.com and Judith.m.Lorenz_ctr@mail.mil

POC: Judith Lorenz, Human Resources: Phone: 0611-143-565-7069 - DSN 565-7069

Facility Operator Part Time Job

Date: Feb 9, 2018

Location: Wiesbaden, HE, DE

Facility Operator Part Time (Job Number: 432257)

Description:

Job Description:

The Computer Operator I works under close personal supervision and is provided detailed written or oral guidance before and during assignments. As instructed, this worker resolves common operating problems and may serve as an assistant operator working under close supervision or performing a portion of a more senior operator's work.

- It is preferable that the successful candidate have general knowledge of software applications, operating IT equipment experience, workstation set-up, and have familiarity with networked systems.
- It is also preferred that the successful candidate have customer service experience including resolving issues related to desktop IT resources.
- Work may not occur consecutively during the day, and the work hours may vary from day-to-day.
- In addition, work may be required on weekends or nights.
- The successful candidate shall complete a NACI personnel security investigation resulting in a favorable review.
- This position is subject to the Department of Labor wage rate minimum requirements for the area in which the work will take place.

This position reports to the DTFM Program Manager DTFM is responsible for:

- Maintaining and operating the Digital Training Facility.
- Ensure the facility is available for all scheduled and non-scheduled training.
- Validate that DLS equipment is installed and functioning properly to support needed training.
- Ensure that workstations are available for scheduled learners and that workstations are loaded with appropriate courseware.
- Report system, software or equipment failures to EMC helpdesk. Assist and respond to EMC technicians to resolve issues with systems, software or equipment.
- Market DLS training and system capabilities to on- post organizations to facilitate increased utilization.

This position is ON CALL only for as needed support.

Qualifications:

Required Education and Experience: AA Degree in related discipline; Or, High School and up to two (2) years of related experience with certification.

Must be a US Citizen

Clearance:

Must be able to obtain an NACI

SAIC Overview: SAIC is a premier technology integrator providing full life cycle services and solutions in the technical, engineering, intelligence, and enterprise information technology markets. SAIC is Redefining Ingenuity through its deep customer and domain knowledge to enable the delivery of systems engineering and integration offerings for large, complex projects. SAIC has approximately 15,000 employees are driven by integrity and mission focus to serve customers in the U.S. federal government. Headquartered in Reston, Virginia, SAIC has annual revenues of approximately \$4.5 billion. For more information, visit saic.com.

EOE AA M/F/Vet/Disability

Job Posting: Nov 14, 2017, 5:00:00 AM

Primary Location: Germany-HE-WIESBADEN

Clearance Level Must Currently Possess: None

Clearance Level Must Be Able to Obtain: NACI

Potential for Teleworking: No

Travel: Yes, 10% of the time

Shift: On Call

Schedule: Full-time

Contractor Installation Manager (CIM)

Inverness Technologies, Inc. - Kaiserslautern

Job Summary

Troop Care Title: Military Career Counseling (SFL-TAP Contractor Installation Manager)

The SFL-TAP Contractor Installation Manager (CIM) is responsible to the Contractor's Program Manager (PM) for the efficient and effective operation of the SFL-TAP Center and compliance with the terms of the contract. The SFL-TAP CIM serves as the leader of the SFL-TAP contract team and will also work as advisor/counselor to assist clients with navigating the VOW/CRS mandates to become Career Ready and to track progress of transitioner in TAPXXI. The CIM is also a component of the installation SFL-TAP infrastructure and is thus responsible for providing SFL-TAP services to eligible individuals and complying. Although not an exhaustive listing, the CIM's duties include, but are not limited to, the following:

- Manage all aspects of the SFL-TAP operations.
- Coordinate, and ensure VOW/CRS courses are conducted in accordance to PWS.
- Maintain the SFL-TAP Center's reference library.
- Assist with marketing the SFL-TAP.
- Be assigned as the Contractor's primary point of contact with the Government at the installation level.
- Effectively and efficiently manage the personnel, and materials provided by the contractor.
- Coordinate site visits by contractor headquarters staff members. Inform TSM and assist TSM in making necessary arrangements.
- Prepare contractor required monthly reports and administrative documents.
- Serve as the contractor's personnel manager for hiring, training, directing, evaluating, and disciplining of contract employees.
- Serve as the contractor's intermediary for communications with the Installation Commander and his or her representatives.
- Plan and direct employer outreach programs.
- Ensure Preseparation Briefings are scheduled and properly executed.
- Ensure that the Preseparation Counseling Checklist eForm 2648/eForm 2648-1) and CAPSTONE is completed for each transitioning client.
- Safeguard and monitor all automated equipment, including hardware and software (both contractor-designed and off-the-shelf), plus verification and accountability of these systems.
- Perform follow-up on individual transition plans as appropriate.
- Create an effective working relationship with Commanders, installation staff and leaders, and Service Providers.
- Comply with installation rules and regulations applying to the operation of any facility including regulations applying to, but not limited to: safety, security, and energy conservation.
- Participate in marketing and public affairs activities.
- Personally provide high quality transition and counseling services to SFL-TAP Center clients:
- Conduct Preseparation Briefings and VOW/CRS events that are contracted to perform.
- Coach and guide separating military personnel to the completion of the Preseparation Counseling Checklist (eForm 2648).
- Review the Preseparation Counseling Checklist (eForm 2648) for accuracy, completion, signature and date.
- Sign and date Preseparation Counseling Checklist (eForm 2648).
- Provide individual transition and job assistance counseling to clients with a specific focus on
- Facilitating the transition from the military environment to the civilian stateside environment.

Other duties:

- Complete all mandatory Government training; safeguard PII; file records according to ARIMS; participate in and host sustainment training events offered by parent Company.
- Help clients use the automated and non-automated resources effectively. Provide instruction on automated tools to include TAPXXI and Resume Writer.
- As a counseling staff member, support the goals of the Program by accurately updating the SFL-TAP-MIS client progress screen on a timely basis.
- Review work performed in TAPXXI by counseling staff; also, review progress of transitioning clients and work with Government representatives whenever issues with Commanders prevent transitioning clients from using SFL-TAP program

Education and Experience Requirements:

Master's in Counseling, Training and Development, Human Resources Management, Counseling or related field and two years' experience in career counseling, education or related field. Experience managing personnel at one or more sites. Ability to meet and correspond regularly with a Government counterpart. Specific experience coordinating transition activities with the local SFL-TAP TSM to support overall mission goals. Accountable for ensuring requirements accomplished in accordance with the PWS/ PRS and completed on time at all sites. Responsible for safeguarding confidential information or sensitive nature. Responsible for key control. Experience handling PII and complying with the Privacy Act and all applicable agency regulations on individual privacy, to include DoD Directive 5400. Experience conducting QC checks and ensuring training requirements are met. Experience working directly with clients. Ability to exercise a great deal of independent judgment.

**Candidate must be a US Citizen and able to obtain and maintain a NACi clearance.

Job Type: Full-time

Job Location: Kaiserslautern

Required education: Master's

Required experience: Counseling: 2 years

Apply via <https://de.indeed.com>

WAS: Inverness Technologies WO: Germany



Job Title: Wiesbaden Blood Service Team Leader

Purpose: Provide leadership for volunteer engagement in blood services programs

Opportunity Location: Wiesbaden

Reports to: Special Projects Lead

Position Type: Community Outreach

Position Sub-Type: Program Lead

Time Commitment: Flexible, with a scheduled commitment may include weekends

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station/Region/Division Leadership and the volunteer

Key Responsibilities:

- Assist in recruitment, training, scheduling, and maintaining support and recognition of volunteers supporting Blood Services
- Update and maintain records of volunteer services
- With Volunteer Management team, develop and implement goals and objectives for volunteers as needed
- Attend relevant meetings and communicate pertinent information to appropriate persons
- Serve as liaison between volunteers and staff

Qualifications:

- High level leadership and organizational skills
- Willing to be a creative team member
- Problem solving skills
- Computer literacy
- Willingness to support Red Cross mission

Training:

- Orientation for the American Red Cross
- Volunteer Connection Group Leader training
- Training updates as required

Relationships: Red Cross Staff, Volunteer Leadership, and Community Partners

Development Opportunities:

- Opportunity to enhance leadership and management skills
- Advancement in Red Cross volunteer leadership structure
- Opportunity to strengthen or form community relationships
- Help ensure that the blood service program meets its goals and continues to provide life-saving blood in the community

Volunteer Availability:

During Business Hours

On Weekends and/or Evenings

Respond to Disasters That Happen Anytime

Only During a Large Disaster (Rescue)

Volunteer in the Office

Volunteer from Home

I'm Flexible

Volunteer Benefits:

Build my Resume

Give Back to Others

Explore a Career

Learn New Skills

Gain Leadership Experience

Get to Know the Community

Meet New People

Have Fun

Volunteer Interests

Respond to Disasters

Work with Logistics

Interact Directly with Clients

Help with Special Events

Work Independently

Interact with Media

Work with Youth Programs

Teach & Train Others

Be Out in the Community

Prepare my Community

Work with Government Partners

Work with a Team

Apply a Specialized Skill

Support Blood Drives

Support the Military

Offer Administrative Support

Work with Technology

Work with Numbers & Data

Lead a Team

Place or Manage Volunteers



Job Title: Wiesbaden Clinic Team Lead

Purpose: A Clinic Lead provides volunteer program leadership, management and support; interact and liaise with volunteers and Red Cross management and military personnel; assist with ensuring ample volunteers to provide Red Cross services within medical treatment facilities; ensure continuity of required specialized volunteer training, placement and volunteer recognition.

Opportunity Location: Wiesbaden

Reports to: Core Services Program Lead

Position Type: Military Hospital Service

Position Sub-Type: Clinic Lead

Time Commitment: Flexible with a normalized scheduled commitment

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station Leadership and the volunteer

Key Responsibilities:

- Willingness to support the Red Cross mission
- Promote Red Cross programs and activities
- Coordinate and schedule military treatment facility in-processing and orientation
- Maintain volunteer records; including application, credentials, trainings, reporting and tracking volunteer hours
- Oversee volunteer recognition events in area of responsibility
- Refer to the position "Operational Responsibility" document for a more detailed description of local programs and activities

Qualifications:

- Knowledge of Red Cross programs and services
- Additional security and health clearances may be required by medical treatment facilities in compliance with government regulations
- Familiarity with the medical facility organization and knowledge of volunteer guidelines within a medical setting
- Management and/or administrative background
- Good communications skills, oral and written
- Ability to motivate volunteers and be attentive to their needs
- Ability to work independently and with a group
- Ability and interest in serving as a volunteer leader
- Basic computer skills

Training:

- Orientation to the American Red Cross
- Volunteer Connection Orientation
- HIPAA training
- All appropriate in-service training determined by supervisor and MTF

Relationships: Military Treatment Facility Team Lead and/or Core Service Program Lead, Red Cross Staff, Military Treatment Facility Liaison, and Military Treatment Facility Staff

Development Opportunities:

- Training in accordance with Red Cross guidelines
- Workshops applicable to Red Cross, military treatment facility, and local volunteer agencies
- Gain leadership, management and on-the-job experience
- In-service training (as deemed necessary)
- Opportunity to represent the Red Cross to patients and their families

Volunteer Availability:

During Business Hours

On Weekends and/or Evenings

Respond to Disasters That Happen Everyday

Only During a Large Disaster Response

Volunteer in the Office

Volunteer from Home

I'm Flexible

Volunteer Benefits:

Build my Resume

Give Back to Others

Explore a Career

Learn New Skills

Gain Leadership Experience

Get to Know the Community

Meet New People

Have Fun

Volunteer Interests

Respond to Disasters

Work with Logistics

Interact Directly with Clients

Help with Special Events

Work Independently

Interact with Media

Work with Youth Programs

Teach & Train Others

Be Out in the Community

Empower my Community

Work with Government Partners

Work with a Team

Apply a Specialized Skill

Support Blood Drives

Support the Military

Offer Administrative Support

Work with Technology

Work with Numbers & Data

Lead a Team

Place or Manage Volunteers



Job Title: Wiesbaden Community Volunteer Leader

Purpose: A Community Volunteer Leader is a single point of contact for a community or collection of communities with the primary goal of connecting the community with the Red Cross mission.

Opportunity Location: Wiesbaden

Reports to: Field Office Coordinator

Position Type: Volunteer Engagement

Position Sub-Type: Department Volunteer Engagement Lead

Time Commitment: Flexible, with a scheduled commitment may include weekends

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station Leadership and the volunteer

Key Responsibilities:

- Support Regional Program Manager and Volunteer Partner, in their absence, and assist in promoting initiatives and meeting deadlines in a timely manner
- Identify Station volunteers needs and opportunities
- Conduct community needs assessments to identify volunteer opportunities
- Recruit, train and refer prospective volunteers and volunteer groups
- Advocate and represent the Red Cross volunteer capabilities within the community
- Serve as one of the primary connectors between the military community and the American Red Cross
- Communicate the community needs and opportunities back to Red Cross Leadership
- Utilizes established communication channels to communicate community needs and stay current on Red Cross programs and messaging
- Maintain appropriate level of communication with Station leadership and Program/Team Leads to ensure consistent messaging and priorities
- Refer to the position "Operational Responsibility" document for a more detailed description of local programs and activities

Qualifications:

- Passion for the Red Cross mission, value and program
- Able to connect the community needs with American Red Cross
- Strong written and oral communication skills
- Demonstrated interest in promoting volunteerism
- Individual willing to leverage personal and professional social capital to promote Red Cross mission
- Able to be sensitive to others and personally work well in stressful situations with a wide variety of people
- Creative self-starter who is able to successfully manage multiple tasks and priorities
- Sensitive to diversity issues
- Commitment to the American Red Cross objectives, organization, services, and the responsibilities and relationships of working with volunteers
- Comfortable with use of email, web, and social media tools (Facebook)

Training:

- Orientation to the American Red Cross
- On-the-job training from supervisor, as needed

Relationships: Red Cross leadership, employees and volunteers; community leaders; Red Cross partner representatives

Development Opportunities:

- Community advocacy and leadership
- Relationship building
- Enhance leadership and communication skills
- Interact with and meet a variety of people

Volunteer Availability:

During Business Hours
On Weekends and/or Evenings

*Respond to Questions from people interested
in the program at a specific location*

Volunteer in the Office
Volunteer from Home
I'm Flexible

Volunteer Benefits:

Build my Resume
Give Back to Others
Explore a Career
Learn New Skills

Gain Leadership Experience
Get to Know the Community
Meet New People
Have Fun

Volunteer Interests

Respond to Questions
Work with Logistics
Interact Directly with Clients
Help with Special Events
Work Independently
Interact with Media
Work with Youth Programs
Teach & Train Others
Be Out in the Community
Respond to Community

Work with Government Partners
Work with a Team
Apply a Specialized Skill
Support Special Projects
Support the Military
Offer Administrative Support
Work with Technology
Work with Technology to Help
Lead a Team
Place or Manage Volunteers



Job Title: Wiesbaden Core Services Program Lead

Purpose: Ensures delivery of Red Cross core services including Military Treatment Facility programs, client services, Resiliency programs, and Community Organization Volunteer Programs to the military community.

Opportunity Location: Wiesbaden

Reports to: Station Volunteer Partner

Position Type: Military Hospital Service

Position Sub-Type: Hospital Program Lead

Time Commitment: Flexible, with a scheduled commitment

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station/Region/Division Leadership and the volunteer

Key Responsibilities:

- Willingness to support the Red Cross mission
- Promote Red Cross programs and activities
- Recruit and assign volunteers to meet a variety of Red Cross Core Service program needs
- Coordinate and schedule required volunteer training
- Maintain volunteer records; reporting and tracking volunteer hours
- Oversee volunteer recognition events
- Attend a variety of volunteer and military meetings as required
- Refer to the position "Operational Responsibility" document for a more detailed description of local programs and activities

Qualifications:

- Knowledge of military protocol and culture
- Knowledge of community resources
- Ability to work effectively with a team
- Ability to recruit and involve volunteers
- Strong communication skills, oral and written
- Basic computer skills
- Supervisory skills; ability to resolve local volunteer issues
- Knowledge of Red Cross structure and programs

Training:

- Orientation to the American Red Cross
- Volunteer Connection Training
- HIPAA training (as required)
- Computer, safety, and security training (if required)
- Supervisory/management training
- Introductory/Orientation training in Core Service programs
- All appropriate in-service training determined by supervisor

Relationships: Red Cross Staff, Volunteer Leadership, and Community Partners

Development Opportunities:

Attend workshops as applicable to position with local community agencies and any applicable Red Cross training or meetings. Gain leadership, management, and on-the-job experience

Volunteer Availability:

During Business Hours

On Weekends and/or Evenings

Respond to Disaster that happens Monday

Only during a Large disaster disaster

Volunteer in the Office

Volunteer from Home

I'm Flexible

Volunteer Benefits:

Build my Resume

Give Back to Others

Explore a Career

Learn New Skills

Gain Leadership Experience

Get to Know the Community

Meet New People

Have Fun

Volunteer Interests

Respond to Disasters

Work with Logistics

Interact Directly with Clients

Help with Special Events

Work Independently

Interact with Media

Work with Youth Programs

Teach & Train Others

Be Out in the Community

Prepare my Community

Work with Government Partners

Work with a Team

Apply a Specialized Skill

Support Blood Drives

Support the Military

Offer Administrative Support

Work with Technology

Work with Numbers & Data

Lead a Team

Place or Manage Volunteers



Job Title: Wiesbaden Educational Outreach Volunteer Presenter

Purpose: Inform and educate Red Cross partners, military members, and their families by conducting briefings at a variety of community venues.

Opportunity Location: Wiesbaden

Reports to: Special Projects Lead & Community Volunteer Leader

Position Type: Community Outreach

Position Sub-Type: Presenter/Briefer

Time Commitment: Flexible, with a scheduled commitment

Length of Appointment: As long as mutually desired.

Key Responsibilities:

- Support the Red Cross mission
- Deliver information regarding Red Cross programs and services: answer questions in public forums (deployment briefings; Family Readiness meetings; Welcome briefings) and in "face-to-face" format such as community and deployment fairs, with audience size varying from small to very large numbers.
- Provide appropriate referrals
- Maintain professionalism and conduct

Qualifications:

- Willing and able to support the Red Cross Service to Armed Forces (SAF) mission and have an awareness of and appreciation for military culture, military families, and veterans' issues
- Ability to communicate effectively in a public setting; enjoys public speaking
- Comfortable presenting to large and small audiences
- Ability to interact effectively with culturally diverse audiences
- Computer skills and working knowledge of Power Point preferred
- Flexible and able to adapt quickly to schedule changes
- Knowledge of military and community resources

Training:

- Orientation to the American Red Cross
- SAF Military 101
- SAF Overview
- Introduction to SAF Casework (recommended)
- Public speaking - such as Toast Masters (optional)
- On the job training

Relationships: Red Cross Staff, Volunteer Leadership, and Community Partners

Development Opportunities:

- Raise awareness to the military community and families about the services offered by their local American Red Cross
- Attend relevant workshops
- Community Outreach Program Lead

Volunteer Availability:

- During Business Hours
- On Weekends and/or Evenings
- Respond to Disasters That Happen Anyday
- Only During a Large Disaster Response

Volunteer in the Office

- Volunteer from home
- I'm Flexible

Volunteer Benefits:

- Build my Resume
- Give Back to Others
- Explore a Career
- Learn New Skills

- Gain Leadership Experience
- Get to Know the Community
- Meet New People
- Have Fun

Volunteer Interests

- Respond to Disasters
- Work with English
- Interact Directly with Clients
- Help with Special Events
- Work Independently
- Interact with Media
- Work with Youth Programs
- Teach & Train Others
- Be Out in the Community
- Prepare my Community

- Work with Government Partners
- Work with a Team
- Apply a Specialized Skill
- Support Blood Drives
- Support the Military
- Offer Administrative Support
- Work with Technology
- Work with Numbers & Data
- Lead a Team
- Plan or Manage Volunteer



Job Title: Wiesbaden Intake Volunteer

Purpose: To ensure timely on boarding of all new volunteers.

Opportunity Location: Wiesbaden

Reports to: Community Volunteer Leader

Position Type: Volunteer Engagement

Position Sub-Type: Volunteer Connection Lead

Time Commitment: Flexible, with a scheduled commitment

Length of Appointment: As long as mutually desired

Key Responsibilities:

- Welcome prospective volunteers and process new volunteer applications
- Monitor new applications submitted in Volunteer Connection, our online volunteer management system
- Call and email prospective volunteers to remind them to complete all application steps in the intake path. Ensure communication is maintained early and often with new applicants using the 3 contact standard for communication
- Track all communication with prospective volunteers in Volunteer Connection
- Invite prospective volunteers to sign up for Volunteer Orientation (online and in-person)
- Provide technical assistance for Volunteer Connection to prospective volunteers

Qualifications:

- Broad understanding of the American Red Cross and its opportunities for volunteer service
- Enthusiastic about American Red Cross programs
- Ability to work with computer database (training provided)
- Detail-oriented
- Comfortable making phone calls to volunteers
- Previous experience with customer service is a plus

Training:

- Orientation to the American Red Cross
- On-the-job training from supervisor, as needed
- Volunteer Connection training, as needed

Relationships: Red Cross Staff, Volunteer Leadership, and Volunteers

Development Opportunities:

The Intake Volunteer receives support, guidance, and encouragement from the Volunteer Management Team. He or she has access to relevant learning opportunities and materials that prepare for and support this role.

Volunteer Availability:

- During Business Hours
- On Weekends and/or Evenings
- Respond to Disasters That Happen Anyday
- Only During a Large Disaster Response

- Volunteer in the Office
- Volunteer from Home
- I'm Flexible

Volunteer Benefits:

- Build my Resume
- Give Back to Others
- Explore a Career
- Learn New Skills

- Gain Leadership Experience
- Get to know the Community
- Meet New People
- Have Fun

Volunteer Interests

- Respond to Disasters
- Work with Logistics
- Interact Directly with Clients
- Help with Special Events
- Work Independently
- Interact with Media
- Work with Youth Programs
- Teach & Train Others
- Be Out in the Community
- Prepare my Community

- Work with Government Partners
- Work with a Team
- Apply a Specialized Skill
- Support Blood Drives
- Support the Military
- Offer Administrative Support
- Work with Technology
- Work with Numbers & Data
- Lead a Team
- Place or Manage Volunteers



Job Title: Wiesbaden Health & Safety Program Instructor

Purpose: The Volunteer Instructor's primary responsibility is to instruct American Red Cross Health and Safety courses. This position is responsible for providing high quality, superior instruction, providing necessary reports and managing/cleaning equipment in their possession or under their delegated responsibility.

Opportunity Location: Wiesbaden

Reports to: Regional Program Manager

Position Type: Community Outreach

Position Sub-Type: Instructor

Time Commitment: Flexible, with a scheduled commitment may include weekends and evenings

Length of Appointment: As long as mutually desired

Key Responsibilities:

- Willingness to support the Red Cross Mission
 - Teaches Red Cross Health and Safety courses within their current certifications and in accordance with the Instructor Code of Conduct and local training PHSS course protocols
 - Manages all equipment and inventory in their possession and according to defined standards. This may include transporting all necessary equipment and supplies to a prescribed location and cleaning after each assignment
 - Utilize all web-based support systems including the Learning Center and Volunteer Connection
 - Submit course records, feedback and evaluations according to American Red Cross standards
- Where applicable, training and course-related records must be submitted electronically using the American Red Cross web-based learning center
- Follows American Red Cross Instructional support systems and manuals

Qualifications:

- Enthusiastic about American Red Cross programs
- Current instructor and basic certification in the program area assigned to instruct
- Ability to teach effectively in a dynamic learning environment
- Ability to lift and transport equipment associated with the course preferred
- Access to phone, Internet and willingness to communicate through e-mail
- Ability to work with remote supervision

Training:

- Orientation to American Red Cross
- Successful completion of volunteer instructor training program
- Periodic training updates as required

Relationships: Red Cross Staff, Volunteer Leadership, and community members

Development Opportunities:

- Be a valued team member of an American Red Cross service that saves lives
- Opportunity to serve the community
- Affiliation with one of the most well respected, internationally known humanitarian organizations
- Enhance interpersonal and helping skills
- Improve self confidence
- Gain experience in coaching and leading diverse groups in a learning environment

Volunteer Availability:

- During Business Hours
- On Weekends and/or Evenings
- Respond to Disasters That Happen Anyday
- Only During a Large Disaster Response

Volunteer in the Office

- Volunteer From Home
- I'm Flexible

Volunteer Benefits:

- Build my Resume
- Give Back to Others
- Explore a Career
- Learn New Skills

- Gain Leadership Experience
- Get to Know the Community
- Meet New People
- Have Fun

Volunteer Interests

- Respond to Disasters
- Work with Logistics
- Interact Directly with Clients
- Help with Special Events
- Work Independently
- Interact with Media
- Work with Youth Programs
- Teach & Train Others
- Be Out in the Community
- Prepare my Community

- Work with Government Partners
- Work with a Team
- Apply a Specialized Skill
- Support Blood Drives
- Support the Military
- Offer administrative Support
- Work with Technology
- Work with Numbers & Data
- Lead a Team
- Help to Manage/Coordinate



Job Title: Wiesbaden Health & Safety Program Lead

Purpose: The Preparedness, Health & Safety Services (PHSS) Program Lead works to ensure the delivery of Red Cross training programs and services to the military community including CPR / First Aid, Caregiving, and Aquatics curriculum

Opportunity Location: Wiesbaden

Reports to: Station Volunteer Partner

Position Type: Community Outreach

Position Sub-Type: Program Lead

Time Commitment: Flexible, with a scheduled commitment may include weekends and evenings

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station/Region/Division Leadership and the volunteer

Key Responsibilities:

- Willingness to support the Red Cross mission
- Promote Red Cross programs and activities ensuring regularly scheduled community-training activities
- Recruit and assigning volunteers to provide community training
- Maintain PHSS training records
- Provide support to Red Cross instructors and facilitators
- Maintain volunteer records; reporting and tracking volunteer hours
- Attend a variety of volunteer and installation meetings

Qualifications:

- Ability to work effectively with a team
- Ability to recruit and involve volunteers
- Strong communication skills, oral and written
- Basic computer skills
- Supervisory skills; ability to resolve local volunteer issues; identify training needs; provide guidance and support
- Knowledge of Red Cross structure
- Knowledge of PHSS Policy and Programs

Training:

- Orientation to the American Red Cross
- Volunteer Connection training, as needed
- LMS Administrator training, as needed
- Supervisory/management training
- Health and Safety Services and MAPPS training
- All appropriate in-service training determined by supervisor

Relationships: Red Cross Staff, Volunteer Leadership, Instructors

Development Opportunities:

Attend workshops as applicable to position with local community agencies and any applicable ARC training or meetings. Gain leadership, management, and on-the-job experience.

Volunteer Availability:

During Business Hours
On Weekends and/or Evenings
Respond to Disasters That Happen Everyday
Only During a Large Disaster Response

Volunteer in the Office
Volunteer from Home
I'm Flexible

Volunteer Benefits:

Build my Resume
Give Back to Others
Explore a Career
Learn New Skills

Gain Leadership Experience
Get to Know the Community
Meet New People
Have Fun

Volunteer Interests

Respond to Disasters
Work with Legislators
Interact Directly with Clients
Help with Special Events
Work Independently
Interact with Media
Work with Youth Programs
Teach & Train Others
Be Out in the Community
Prepare my Community

Work with Government Partners
Work with a Team
Apply a Specialized Skill
Support Blood Drives
Support the Military
Offer Administrative Support
Work with Technology
Work with Numbers & Data
Lead a Team
Plan or Manage Volunteers



Job Title: Wiesbaden Recognition and Retention Support Volunteer

Purpose: Coordinate and implement year-round and annual volunteer recognition.

Opportunity Location: Wiesbaden

Reports to: Community Volunteer Leader

Position Type: Volunteer Engagement

Position Sub-Type: Recognition and Appreciation Lead

Time Commitment: Flexible, with a scheduled commitment may include weekends

Length of Appointment: As long as mutually desired

Key Responsibilities:

- Advocate and champion recognition of the volunteer workforce as a key element for retention and satisfaction
- Assist in the planning and implementation of annual volunteer recognition events (dinners, gifts, give-aways, etc)
- Implement ongoing volunteer recognition
- Call new volunteers who have been placed and are "in training" to thank them for their continued commitment and survey them for any unmet resources needs
- Relay unmet needs to volunteer supervisors and provide follow up with both parties
- Survey and collect stories from volunteer supervisors who have identified exemplary volunteer service in a defined time period (week or month). Example: Supported multiple DAT calls or worked the most blood drive shifts in the month
- Call volunteers who have been identified by supervisors to offer a personal message of gratitude from the Red Cross
- Call volunteers who have been inactive for 3 months or more to ensure sustained engagement. Relay any challenges or concerns to volunteer supervisors

Qualifications:

- Broad understanding of the American Red Cross and its opportunities for volunteer service
- Enthusiastic about Red Cross mission and programs
- Ability to work with computer database (training provided)
- Detail-oriented
- Comfortable making phone calls to volunteers

Training:

- Orientation to the American Red Cross
- On-the-job training with volunteer supervisor
- Volunteer Connection orientation as needed

Relationships: Red Cross Staff, Volunteer Leadership, and Volunteers

Development Opportunities:

The Recognition and Retention Support volunteer receives support, guidance, and encouragement from the Volunteer Management Team. He or she has access to relevant learning opportunities and materials that prepare for and support this role.

Volunteer Availability:

During Business Hours
On Weekends and/or Evenings
Respond to Disasters That Happen Everyday
Only During a Large Disaster Response

Volunteer in the Office
Volunteer from Home
I'm Flexible

Volunteer Benefits:

Build my Resume
Give Back to Others
Explore a Career
Learn New Skills

Gain Leadership Experience
Get to Know the Community
Meet New People
Have Fun

Volunteer Interests

Respond to Disasters
Work with Logistics
Interact Directly with Clients
Help with Special Events
Work Independently
Interact with Media
Work with Youth Programs
Teach & Train Others
Be Out in the Community
Prepare my Community

Work with Government Partners
Work with a Team
Apply a Specialized Skill
Support Blood Drives
Support the Military
Offer administrative Support
Work with Technology
Work with Numbers & Data
Lead a Team
Work or Manage Volunteers



Job Title: Wiesbaden Special Projects Team Lead

Purpose: The Special Projects Team Lead manages a team to complete projects to achieve Red Cross goals and objectives

Opportunity Location: Wiesbaden

Reports to: Community Volunteer Leader

Position Type: Community Outreach

Position Sub-Type: Program Lead

Time Commitment: Flexible, with a scheduled commitment may include weekends and evenings

Length of Appointment: One (1) year term, renewable each year upon mutual agreement between Station/Region/Division Leadership and the volunteer

Key Responsibilities:

- Identify and implement Special Projects with objectives, strategies, and tactics supporting Red Cross priorities. Special Projects are defined as activities not generally included in ongoing program activities or large-scale events related to a program area that requires planning and coordination extraordinary to that program's day-to-day management
- Build a culture that supports the Red Cross mission
- Member of volunteer leadership team to include participation in planning, training, and team building activities
- Develop/build a Special Projects Team of skilled volunteers
- Recruit, manage, and schedule volunteers to support special project activities
- Assist with the on-boarding and training of volunteers
- Refer to the position "Operational Responsibility" document for a more detailed description of local programs and activities

Qualifications:

- Passion for the Red Cross mission and the community
- Cultural sensitivity to diverse audiences
- Willingness to learn
- Ability to lead successful teams
- Relevant, complementary management and/or technical skills/operational experience
- Strategic planning with the ability to train, manage and communicate the organization's vision and mission,
- Relationship building skills working collaboratively with the Red Cross staff as well as board members, senior management, and other leaders
- Understanding the value of volunteers and providing leadership and support to ensure volunteers are productive and have a mutually rewarding experience

Training:

- Orientation to the American Red Cross
- Knowledge of and understanding of Red Cross operations and initiatives (will be part of on-the-job training and ongoing communications)
- Proven leadership in nonprofit or for-profit organizations

Relationships: Red Cross Staff, Volunteer Leadership, and Community Partners

Development Opportunities:

- Community advocacy and leadership
- Relationship building
- Enhanced leadership and communication skills
- Interact with and meet a variety of people
- Team building with the Red Cross, volunteers and community partners
- Expand knowledge base in humanitarian efforts and emergency/disaster response

Volunteer Availability:

- During Business Hours
- On Weekends and/or Evenings
- Respond to Disasters That Happen Anytime
- Only During a Large Disaster Response

- Volunteer in the Office
- Volunteer from Home
- I'm Flexible

Volunteer Benefits:

- Build my Resume
- Give Back to Others
- Explore a Career
- Learn New Skills

- Gain Leadership Experience
- Get to Know the Community
- Meet New People
- Have Fun

Volunteer Interests

- Respond to Disasters
- Work with Logistics
- Interact Directly with Clients
- Help with Special Events
- Work Independently
- Interact with Media
- Work with Youth Programs
- Teach & Train Others
- Be Out in the Community
- Prepare my Community

- Work with Government Partners
- Work with a Team
- Apply a Specialized Skill
- Support Blood Drives
- Support the Military
- Other Administrative Support
- Work with Technology
- Work with Numbers & Data
- Lead a Team
- Plan or Manage Volunteers

Booz Allen Hamilton

Job Opportunity: Ramstein Air Base, Germany

Job Description:

Stationing Plans Analyst

Provide research, analysis, strategy development, and coordination activities in support of US Army Europe and Installation Command Europe (IMCOM-E). Lead and participate in planning venues related to development and implementation of IMCOM-E plans, programs, policies, and procedures. Provide research and analytical and technical expertise of the development of Concept of Operation (CONOP) to address Stationing shortfalls. Assist with the planning, coordination, and operational activities in support of these requirements.

Basic Qualifications:

- Experience with analysis and strategy development and coordination in the US Army
- Ability to travel within Europe or as assigned with a valid passport
- Secret clearance
- HS diploma or GED and 10+ years of experience in Army strategy analysis and development or BA or BS degree with 5+ years of experience in Army strategy analysis and development

Clearance:

Applicants selected will be subject to a security investigation and may need to meet eligibility requirements for access to classified information; Secret clearance is required.

To apply, click here: https://bah.wd1.myworkdayjobs.com/BAH_Jobs/job/DEU-Ramst-Miesenbach-Flugplatz-Ramstein/Stationing-Plans-Analyst_R0015070

Once you have applied, email Chaz Regan: regan_chaz@ne.bah.com

SFL-TAP Contractor Installation Manager (CIM)

Inverness Technologies, Inc – Wiesbaden, Stuttgart

Job Description

The SFL-TAP Contractor Installation Manager (CIM) is responsible to the Contractor's Program Manager (PM) for the efficient and effective operation of the SFL-TAP Center and compliance with the terms of the contract. The SFL-TAP CIM serves as the leader of the SFL-TAP contract team and will also work as advisor/counselor to assist clients with navigating the VOW/CRS mandates to become Career Ready and to track progress of transitioning Soldier in TAPXXI. The CIM is also a component of the installation SFL-TAP infrastructure and is thus responsible for providing SFL-TAP services to eligible individuals and complying. Although not an exhaustive listing, the CIM's duties include, but are not limited to, the following:

Manage all aspects of the SFL-TAP operations. Coordinate, and ensure VOW/CRS courses are conducted in accordance to PWS. Maintain the SFL-TAP Center's reference library. Assist with marketing the SFL-TAP. Be assigned as the Contractor's primary point of contact with the Government at the installation level. Effectively and efficiently manage the personnel, and materials provided by the contractor. Coordinate site visits by contractor headquarters staff members. Inform TSM and assist TSM in making necessary arrangements. Prepare contractor required monthly reports and administrative documents. Serve as the contractor's personnel manager for hiring, training, directing, evaluating, and disciplining of contract employees. Serve as the contractor's intermediary for communications with the Installation Commander and his or her representatives. Plan and direct employer outreach programs.

Ensure Pre-separation Briefings are scheduled and properly executed. Ensure that the Pre-separation Counseling Checklist (DD Form 2648/DD2648-1) and CAPSTONE (DD2958) is completed for each transitioning client. Safeguard and monitor all automated equipment, including hardware and software (both contractor designed and off-the-shelf), plus verification and accountability of these systems. Perform follow-up on individual transition plans as appropriate. Create an effective working relationship with Commanders, installation staff and leaders, and Service Providers. Comply with installation rules and regulations applying to the operation of any facility including regulations applying to, but not limited to: safety, security, and energy conservation. Participate in marketing and public affairs activities. Personally provide high quality transition and counseling services to SFL-TAP Center clients. Conduct Pre-separation Briefings and VOW/CRS events that are contracted to perform. Coach and guide separating military personnel to the completion of the Pre-separation Counseling Checklist (DD Form 2648). Review the Pre-separation Counseling Checklist (DD Form 2648) for accuracy, completion, signature and date.

Sign and date Pre-separation Counseling Checklist (DD Form 2648). Provide individual transition and job assistance counseling to clients with a specific focus on facilitating the transition from the military environment to the civilian stateside environment. Other duties: complete all mandatory Government training; safeguard PII; file records according to ARIMS; upload information into iPERMS (after training received from Govt); participate in and host sustainment training events offered by parent company. Help clients use the automated and non-automated resources effectively. Provide instruction on automated tools to include TAPXXI and Resume Writer. As a counseling staff member, support the goals of the Program by accurately updating the SFL-TAP- MIS client progress screen on a timely basis. Review work performed in TAPXXI by counseling staff; also, review progress of transitioning clients and work with Government representatives whenever issues with Commanders prevent transitioning clients from using SFL-TAP program.

Education and Experience Requirements

Master's in Counseling, Training and Development, Human Resources Management, Counseling or related field and two years' experience in career counseling, education or related field. Experience managing personnel at one or more sites. Ability to meet and correspond regularly with a Government counterpart. Specific experience coordinating transition activities with the local SFL-TAP TSM to support overall mission goals. Accountable for ensuring requirements accomplished in accordance with the PWS/ PRS and completed on time at all sites. Responsible for safeguarding confidential information or sensitive nature. Responsible for key control. Experience handling PII and complying with the Privacy Act and all applicable agency regulations on individual privacy, to include DoD Directive 5400. Experience conducting QC checks and ensuring training requirements are met. Experience working directly with clients. Ability to exercise a great deal of independent judgment. **Applicants must be U.S. Citizens and successfully undergo a background investigation (National Agency Check Investigation).**

>Job Type: Full-time

*Job Location: Wiesbaden, Stuttgart

>Required education: Master's

*Required experience: counseling: 2 years

Apply via: <https://de.indeed.com>

Was: Inverness Technologies

Wo: Germany

SFL-TAP Career Counselor (Kaiserslautern)

Inverness Technologies, Inc. - Kaiserslautern

Job Summary

Troop Care Title: Military Career Counselor (SFL-TAP Career Counselor)

The SFL-TAP Career Counselor is the SFL-TAP Center's principal provider of services to transitioning Service Members and their Family Members. The SFL-TAP Career Counselor serves as an advisor/counselor to assist with navigating the VOW/CRS mandates to become Career Ready and to track progress of transitioner in TAPXXI. The Career Counselor complies with the instructions of the Contract Installation Manager (CIM) to perform tasks. The specific duties of the SFL-TAP Career Counselor include but are not limited to:

- Conduct Pre-Separation Briefings, Transition Overview Courses, MOS Crosswalk Courses and Preseparation counseling.
- Assist clients as needed in preparing Individual Transition Plans (ITPs) and monitoring progress by notifying/encouraging completion of products (resume, gap analysis, etc.)
- Provide Initial Transition Counseling.
- Insure all separating military personnel complete a form DD-2648/DD-2648-1 for Reserve Component, Pre-separation Counseling Checklist; and, complete a CAPSTONE event to receive DD-2958 and meet VOW/CRS requirements for Career Readiness.
- Refer separating personnel to both on-post and off-post service providers.
- Conduct and/or offer additive workshops that increase knowledge on skills learned during the Department of Labor Employment workshop via JKO and Virtual means.
- Provide instruction to clients on automated tools to include: TAPXXI and resume writer
- Assist clients in translating their military skills and training into language that will be clearly understood and appreciated by private sector employers.
- Facilitate the client's transition from the military environment to the civilian environment
- Assist CIM with delivering Commanders reports and notifying clients of eligibility to begin services while also notifying clients of missed requirements for VOW/CRS
- Other duties: complete all mandatory Government training; safeguard PII; file records according to ARIMS; upload information into iPERMS (after training received from Govt); participate in sustainment training events as offered
- Participate in marketing activities and employment events as directed by the CIM

Education and Experience Requirements :

Master's degree preferred in Training and Development, HR Management, Counseling, or related field and minimum 2 years career counseling, education, or related experience. Other qualifications include the ability to accomplish the following: support transitioning military personnel, Army Civilians, and Family Members with separation briefings, conduct training to support VOW/CRS, resume critiques, interview support, etc.; learn and use TAP XXI system to assist clients; track client progress and; assist with job fairs, employer days, and classroom events. Experience with software packages such as MS Word, Excel and PowerPoint.

**Candidate must be a US Citizen and able to obtain and maintain a NACi clearance.

Job Type: Full-time

Job Location: Kaiserslautern

Required education: Master's

Required experience: Career Counseling: 2 years

APPLY @ Indeed.de WAS: Inverness Technologies Wo: Germany

SFL-TAP Financial Planning Counselor (Kaiserslautern & Wiesbaden)

Inverness Technologies, Inc. – Wiesbaden, Kaiserslautern

Job Summary

Troop Care Title: Military Career Counselor (SFL-TAP Financial Planning Counselor)

The SFL-TAP Financial Planning Counselor is the SFL-TAP Center's principal provider of financial planning to transitioning Service Members and their Family Members.

- Provide financial planning workshops and individual financial counseling to meet the needs of transitioning Soldiers and Family Members prior to their separation from the Active Army or Reserve Components. Provide information on banking, debt management, health care, college saving plans, home ownership, budgeting, use of credit, insurance, investing, tax and estate planning, and other matters that impact the financial readiness of transitioning Soldiers/Families.
- Conduct 6-hour financial planning workshops using existing curriculum to groups of approximately 50 Soldiers and Family Members in connection with mandatory SFL-TAP VOW/CRS activities which includes a budget. Coordinate use of classroom, set-up of classroom, and provision of training materials,
- Regularly provide follow-up one-on-one financial counseling to approximately 30% of transitioners who request. During financial counseling, address the specific needs and interests of Soldiers and Family Members, including the evaluation of individual or family income and expenditures and recommendations for short- and long-term actions to achieve financial goals. Assist clients in managing complex financial issues, e.g., relocation, asset allocation, transition/retirement, eviction, garnishment, repossession, etc., and coordinate solutions with applicable military and civilian agencies.
- Prepare monthly reports describing all financial planning activities and record the number of transitioning Soldiers and Family Members attending workshops and individual sessions. Participate in workgroups with other financial planners.
- Assist CIM with delivering Commanders reports and notifying clients of eligibility to begin services while also notifying clients of missed requirements for VOW/CRS. Other duties: complete all mandatory Government training; safeguard PII; file records according to ARIMS; upload information into iPERMS (after training received from Govt); participate in sustainment training events as offered. Participate in marketing activities and employment events as directed by the CIM

Education and Experience:

Baccalaureate degree from an accredited college/university or a combination of education and experiences amounting to 1,000 hours of experience in financial counseling which qualify the applicant for employment as a personal financial counselor. (2) Possessing and maintaining a nationally recognized and accredited Financial Counselor certification in accordance with DoDI 1342.22, or provide evidence of passing the examination requirements for accredited financial counselor certification within 6 months of employment. (3) Applicants must be U.S. Citizens and successfully undergo a background investigation (National Agency Check Investigation). (4) Other required experience includes: ability to manage client caseload, conducting group financial planning workshops and one-on-one financial counseling either face-to-face or virtually, generating training materials, maintains intensive problem solving skills, conducting individual budget preparation work, as well as the ability to schedule, coordinate, and set-up classroom including audio-visual requirements. Reports to CIM.

****Candidate must be a US Citizen and able to obtain and maintain a NACi clearance**

Job Type: Full-time

Job Location: Wiesbaden

Required education: Bachelor's

Required experience: Finance: 2 years

APPLY @ Indeed.de WAS: Inverness Technologies Wo: Germany

SFL-TAP Liaison Officer ((LNO) Kaiserslautern)

Inverness Technologies, Inc. - Kaiserslautern

Job Summary

Troop Care Title: SFL-TAP Liaison Officer (SFL-TAP LNO)

The SFL-TAP LNO will provide support at high volume locations as identified by the PWS. The role of their support will be to provide additional monitoring, reporting and support to the SFL-TAP program. This individual shall:

- Consolidate, analyze, query, and report information provided by SFL TAP IMCOM tactical office, SFL TAP counselors, Department of VA, DOL, and other SFL TAP transition stakeholders regarding program operations, training opportunities, or other activities impacting the Army's transition lifecycle at the installation level.
- May be required to prepare post command level briefings based analysis of gathered data (monthly) and upload/monitor data in the IMCOM knowledge management portals.
- Coordinate with TSM a collaborative public affairs and marketing effort between the Transition locations, VA, the DOL, and other stakeholders for upcoming job fairs, employment summits, virtual employment events, and conferences at the installation and local level.
- In coordination with SFL TAP TSM, provide administrative and staff support and support preparing the Soldier for locally sponsored Job Fairs, employment summits, virtual hiring events and Career Days.
- Provide analysis of data captured at job fairs, employment summits, virtual hiring events, and career days to provide the government with feedback about numbers of employers, participants, persons interviewed, persons given firm offers of employment, and persons hired.
- Coordinate execution of set-up and removal of exhibits and booths at approved events in the local area.
- Monitor execution and implementation of questionnaires disseminated at the beginning, conclusion (exit) and post (follow-up) of transition services with the SFL-TAP customers to determine satisfaction with transition services, goal attainment (outcome) in accordance with the following four tracks (Education, Technical Training, Employment and Entrepreneurship), and command support.
- Collect, gather, analyze and report the effectiveness and timeliness of VOW/CRS mandates to the TSM for distribution at the post level.
- Distribute Commanders reports
- Review work performed in TAPXXI to track progress of Soldiers in meeting VOW/CRS mandates;
- Other duties: complete all mandatory Government training; safeguard PII; file records according to ARIMS; upload information into iPERMS (after training received from Govt); participate in sustainment training events as offered
- Participate in marketing activities and employment events as directed by the CIM

Education and Experience Requirements:

Experience coordinating with and assisting on-site senior Government and contractor leadership. Ability to provide transition related data retrieval, monitoring, analytics and reporting. Experience with marketing and outreach with local command and community. Experience providing monitoring, tracking, reporting and briefing for a variety of transition-related activities at the installation. Ability to set up and remove exhibits and booths at local transition related events. **Candidate must be a US Citizen and able to obtain and maintain a NACi clearance.

Job Type: Full-time,

Required education: Master's in Training and Development, HR Management, Counseling, or related field

Required experience: 2 years Career counseling, education, or related experience

APPLY @ Indeed.de WAS: Inverness Technologies Wo: Germany



ARMED FORCES SERVICES CORPORATION

Federal Healthcare & Human Capital

Employment Opportunity

Transition Specialist

Location:

Kaiserslautern, Germany

Summary of Duties:

Armed Forces Service Corporation, a respected federal contractor, is seeking TS to perform a variety of tasks related to the separation of Soldiers from the Army (release from active duty, discharge, retirement, etc.). This includes preparation of separation orders and the DD Form 214.

Minimum Qualifications:

Two years experience in military personnel service support (PSS) operations or Associate of Arts degree and one year of experience in Army personnel administration. Applicant must be computer literate with knowledge of eMILPO and committed to providing excellent customer service. Applicant must qualify for ILS.

Desired Qualifications:

Desire former Soldiers or civil servants who have 75-series/42A-series experience and skills.

Additional Information:

AFSC offers a wide range of benefits which may include: Health Insurance, Life Insurance, Short/Long-Term Disability Insurance, 401(k) Plan, Educational Assistance and more.

Hiring Contact:

Chris Lawton

DSN: 548-1410 COM: 0611-143-548-1410

Email: christopher.l.lawton.ctr@mail.mil

Field Systems Engineer, Unified Communications - Kaiserslautern GE Job

[Apply now](#) ▾

Date: Jan 30, 2018

Location: Kaiserslautern, RP, DE

Field Systems Engineer, Unified Communications - Kaiserslautern GE (Job Number:433681)

Description:

JOB DESCRIPTION:

Provide Tier II implementation and operations on-site technical support for pre-engineered unified collaboration (UC) solutions as directed by the Tier III the engineering team and other applicable technical support management. This is a long-term position that will initially support UC solution implementation, then transition to an ongoing Operation role. The ideal candidate will have 5 years' experience working in an IT support position with at least 3 years as a Microsoft (MS) Lync 2013 / Skype for Business (SfB) 2015 administration as their primary job role. Hands on experience with Windows server administration, Hyper-V and VMware, Active Directory, IP network configuration, IT security accreditation and authorization, SIP trunking, and PKI is desirable.

The successful candidates will provide on-site support to Tier III engineers in many technical areas with a focus on the following:

- Configuration and maintenance of enterprise voice and collaboration services in a DoD environment.
- Provide SME level support in Microsoft UC using the Lync 2013 / SfB 2015 solution and supporting server and networking components.
- Use approved tools and processes to implement, configure, document, perform acceptance testing, security validation, and monitor/maintain UC solutions in a large DoD global organization.

Qualifications:

TYPICAL EDUCATION AND EXPERIENCE:

- Bachelors and nine (9) years or more experience; Masters and seven (7) years or more experience ; PhD or JD and four (4) years or more experience. Will consider years of experience in lieu of degree with required certifications.

CLEARANCE REQUIREMENT:

- DoD Secret Clearance

REQUIRED EDUCATION AND EXPERIENCE:

- 5+ years working experience supporting, maintaining, and administering MS technologies including installing, configuring, and troubleshooting MS Windows 2012, MS Lync 2013 / SfB 2015 UC technology service, both servers and endpoints.
- Intermediate IP networking knowledge and experience, including Cisco switches and routers, TCP/IP, DNS, DHCP, NTP, IPv4 and IPv6 addressing.
- Knowledge and experience with DoD and FISMA IT security best practices and compliance, including on-site support for applying DISA STIGs as directed, developing Risk Management Framework (RMF) Assessment and Authorization (A&A) packages.
- Ensure existing A&A packages are maintained in a compliant status; verifies and validates A&A package requirements and configuration modifications are performed and tested.
- Working with Tier III Engineers, be responsible for on-site technical delivery of pre-engineered UC solutions, including installation, interconnection, turn-up, and test. The individual is expected to work with a level of independence & drive topics, syndication and communicate vision on complex topics to all levels in order to overcome unforeseen technical or other obstacles.
- Knowledge and experience with IP networking, including IP addressing, configuring routers and switches, and setting trunks for SfB integration through direct Session Initiation Protocol (SIP) / Session Border Controllers (SBC) for PSTN connectivity.
- Knowledge and experience with Active Directory including Federation Services and familiarity Microsoft Exchange 2013.
- Experienced with Assured Compliance Assessment System (ACAS) / Nessus and interpreting results.
- Decision-making and problem solving skills including the ability to clearly define and resolve issues.
- Able to conduct informal Lync/SfB technical training for end users.

- Make recommendations and participate in refinement of procedures for implementing, managing, and monitoring new Lync/SfB deployments.
- Excellent verbal and written communication skills including the ability to prepare technical documentation, policies and build consensus for technical requirements
- Self-motivated with ability to work individually and collaboratively as part of a team.
- Ability to act as technical liaison between the contractor PMO, engineering teams and end users in new Lync/SfB deployments.
- Windows server programming, scripting, Powershell experience.
- Experience and capability to install telecommunications and data network cabling.
- Must have the ability to travel in the U.S. and internationally, safely handle heavy equipment racks, and perform critical work during off-hours maintenance windows as needed.
- DoD 8570.01-M - IAT Level II (e.g., Microsoft MCITP and CompTIA Security+)

DESIRED EDUCATION AND EXPERIENCE:

- Computer science degree
- One or more Microsoft MCSA, MCSE or MCITP; Red Hat, Cisco CCNA (R&S) certifications.
- ITIL® Foundation Level Certification
- Knowledge and experience of Microsoft Windows components, for example; Active Directory, SQL Server, Exchange Unified Messaging, System Center Operations Manager (SCOM), System Center Configuration Manager (SCCM)
- Knowledge and experience with Red Hat Enterprise Linux (RHEL) 6.5
- Experience with server virtual machine concepts, hypervisors including MS Hyper- V, VMware.
- Experience with any or all of the following support elements: BMC Remedy Service Management Suite, F5 load balancers, Fortinet FortiGate NG Firewalls, NetScout nGeniusONE, Cisco ASR routers and Catalyst switches, Sonus Session Border Controllers, and Vidyo video conferencing.
- Demonstrable experience in translating high- level technical architectures and system design packages into a clear and coherent implementation plan.
- Strong troubleshooting ability with extensive hands-on IT support experience, both back-end and user-facing. Able to generate options and recommend solutions which are logical reasonable and realistic.
- Experience working in a DoD networking environment; (NIPRNet, SIPRNet) and Army NETCOM
- Able to write or update clear and concise documentation and “red- line” drawings to underpin the solutions developed in engineering.
- Experience with IT service management best practices such as change, problem, incident, configuration and service level management is preferred.
- Ability to follow standard processes for efficient resolution of incidents through analytical and structured approaches to problem solving
- Experience in the development and refinement of processes and procedures to ensure efficient, repeatable and effective monitoring and troubleshooting of applications, servers, and networks.

DISL

#LI-RP1

SAIC Overview:SAIC is a premier technology integrator providing full life cycle services and solutions in the technical, engineering, intelligence, and enterprise information technology markets. SAIC is Redefining Ingenuity through its deep customer and domain knowledge to enable the delivery of systems engineering and integration offerings for large, complex projects. SAIC has approximately 15,000 employees are driven by integrity and mission focus to serve customers in the U.S. federal government. Headquartered in Reston, Virginia, SAIC has annual revenues of approximately \$4.5 billion. For more information, visit saic.com.

EOE AA M/F/Vet/Disability

Job Posting: Jan 30, 2018, 5:00:00 AM

Primary Location: Germany-RP-KAISERSLAUTERN

Clearance Level Must Currently Possess: Secret

Clearance Level Must Be Able to Obtain: Secret

Potential for Teleworking: No

Travel: Yes, 25% of the time

Shift: Day Job

Schedule: Full-time

Posted: 07th February 2018



BFrench Consulting, GmbH is a Germany-based Service-Disabled Veteran-Owned Small Business (SDVOSB), providing Professional Management and Health Care Consulting Solutions to Government Service Organizations.

JOB OPENING

Full Time Employee (40 Hrs / Week)

USAG Wiesbaden, Clay Caserne, Germany

Starting date: March, 2018

POSITION	STARTING DATE
Process Improvement & Customer Service Management Support	March, 2018

JOB DESCRIPTION:

- The Candidate shall promote and coordinate the full range of responsibilities of Interactive Customer Evaluation (ICE) program, customer service and team award programs
- Standardize front door office appearance and improving processes in support of customer service
- Provide information about community feedback mechanisms to military personnel and their families
- Work independently and with the PAIO staffs and other agencies and personnel

- Prepare associated briefings and reports
- Perform all related administrative actions as material requisitioning, quality control (QC), financial control, meetings, conferences and correspondence
- Maintain accurate and complete records, files, and libraries of documents
- Compile historical data, prepare required reports, and submit information

QUALIFICATIONS:

- Bachelor's Degree in a related field
- 3 years of work experience performing the management customer service programs, **process improvement**, and project and program management in a multi-faceted organization (6 years related experience may substitute for the degree)
- 3 years of work experience at a high level of proficiency in reading, writing and briefing in English language in a work environment including senior civilian and military leadership
- Computer skills: MS Office, Internet
- Customer service skills, Time management, Records management

! Applicants need to have at least one year remainder for their time being in Germany. !

APPLICATION PROCESS:

Any interested persons in this position should submit resume, cover letter, and any applicable proof of certification highlighting the above qualifications to Ms. Anna Hug, Business Manager via E-Mail to anna.hug@consult-bfrench.com



French Consulting, GmbH is a Germany-based Service-Disabled Veteran-Owned Small Business (SDVOSB), providing Professional Management and Health Care Consulting Solutions to Government Service Organizations.

JOB OPENING

Part-time Employee (36 Hrs / Month)

US Army Garrison Wiesbaden, Germany

POSITION	START DATE
Housing Inspector	TBC

JOB DESCRIPTION

Part-time housing inspector (36 hours per month) performs inspections of housing units and properties that are registered in the inventory of the Housing Referral Office, US Army Garrison Wiesbaden. The Housing Inspector communicates findings to landlords and tenants, and recommends appropriate corrective actions. The Housing Inspector completes inspection reports for each inspected unit, and submits to a supervisor.

RESPONSIBILITIES (include but are not limited to)

- Escort customers to selected dwelling units punctually and provide documentation to a supervisor on whether a customer accepts the unit and if not the reasons given
- Provide on-site assistance during property viewings, move-in, pre-termination and move-out inspections

- On-site interpretation and dispute negotiations
- Provide non-legal translation for repair calls or messages to landlords pertaining to rental matters. This excludes non-payment of rent, non-payment of utilities, non-payment for services and complaints
- On-site interpretation and dispute negotiations
- Assistance with initial and final utility meter readings

QUALIFICATIONS

- Ability to accommodate flexible working hours
- Driver's license
- Very good knowledge of English and German in speaking and writing
- Strong customer service skills
- Conflict resolutions and communication skills
- No experience necessary

APPLICATION PROCESS:

Any interested persons in this position should submit resume, cover letter, and any applicable proof of certification highlighting the above qualifications to Ms. Anna Hug, Business Manager via E-Mail to anna.hug@consult-bfrench.com

Posted: 7th February 2018



BFrench Consulting, GmbH is a Germany-based Service-Disabled Veteran-Owned Small Business (SDVOSB), providing Professional Management and Health Care Consulting Solutions to Government Service Organizations.

JOB OPENING

Variable Hour Employee (Backfill / on call basis)

Wiesbaden, Germany

Starting date: asap 2018

POSITION	STARTING DATE
Backfill* for ACS RELOCATION SUPPORT SERVICES	Asap 2018

* The Project Backfill Support will be covering the position during scheduled absences and sick leaves of the incumbent employees'

JOB DESCRIPTION:

- Provides Relocation Support Services, to include Host Nation Orientation (HNO) class weekly to newcomers and Spouse Sponsorship Services and be the main POC for Host Nation inquires
- Develops lesson plans and quarterly training to all USAG Wiesbaden units, e.g. a minimum of five (5) units or civilian agencies per week

- Provides support to sponsorship trainers for spouse and youth sponsorship
- Provides English and German translations regarding German housing, public transportation schedules, consumer education, telephone/utility bills, and so fourth
- Records program statistics in CTS and submit activity report to the COR on a weekly basis
- Develops and distributes marketing materials for HNO, walking tours, and all other activities utilizing all media (Herald Union Community Chanel TV, Stars and Stripes, AFN Radio/TV, etc.)
- Maintains and upkeepes the Lending Closet office, specifically issuing and accepting returned Lending Closet bins, GPS equipment, cell phones, and records transactions in CTS
- Provides families with pre-departure assistance and post-arrival settling-in services
- Participates in the Relocation Assistance Coordinating Council (RACC) meeting in order to record meeting minutes and distribute information gathered through the Defense Installation Messaging System (DIMS) platform

QUALIFICATIONS:

- Ability to begin contract services within five (5) days after contract award
- Possess an Associate's Degree (or equivalent to a minimum of two-year secondary education with certificate or degree) in Social Science or Public Relations related field, or two (2) years of work experience in providing newcomers in a military community services equivalent to the scope and magnitude as outlines in the PWS within the last seven (7) years
- Ability to use Microsoft Word, PowerPoint, Publisher, Outlook, SharePoint, Excel, and Access
- Possess a minimum of one (1) year experience in conducting briefings, trainings, preparing formal and informal correspondence, memorandum, reports, and data collection, and creating lessons plans for classes

- Ability to read, write, and speak English and German fluently (bilingual), proficiency levels equivalent to Levels 3 of the BILC STANGAG 6001 Edition 4, dated 12 October 2010
- Possess knowledge of the local Wiesbaden area community to conduct the Host Nation Orientation class and downtown tour
- Possess a minimum total of two (2) years of experience within the past five years working or volunteering with Army family programs (preferably with military volunteer programs), terminology, and the military community

ADDITIONAL:

- Hours of Operation: Monday through Friday, between 0800 and 1700
- Period of Performance: one (1) 12-month Base Year and four (4) 12-month option years

APPLICATION PROCESS:

Any interested persons in this position should submit resume, cover letter, and any applicable proof of certification highlighting the above qualifications to Ms. Anna Hug, Business Manager via E-Mail to anna.hug@consult-bfrench.com

Posted: 17th January 2018



BFrench Consulting, GmbH is a Germany-based Service-Disabled Veteran-Owned Small Business (SDVOSB), providing Professional Management and Health Care Consulting Solutions to Government Service Organizations.

JOB OPENING

Full time employee (8 hours per day)

USAG Wiesbaden, Germany

Posted: Jan 2018

POSITION	START DATE
Housing Acquisitor	March 2018

JOB DESCRIPTION:

- The employee performs all eMH and HOMES.mil functions; including new entries, maintenance and update of current listings of eMH and HOMES.mil websites to include the removal of listings that are no longer active, such as listings for homes that have been sold, are occupied by the landlord, or have been rented to someone outside of the local military customer base.
- The employee is responsible for the accuracy of the data in the system. Additions or deletions of housing units shall be posted within three (3) working days of receipt of notification of addition or removal of housing units in eMH and HOMES.mil. The system shall show all available rental housing units in the current inventory for the geographical area of a 50 km radius of Clay Kaserne.

The system shall show housing units listed by apartment, house, flat, duplex, and townhouse. All information on the website shall be in the English language.

- Upon conducted adequacy inspection, the employee shall provide a description of the property, size, location, furnished or unfurnished, number of bedrooms, rental price, utilities cost, required deposit, year property was constructed or built, availability date, and if it has a parking area or a garage. All information is entered into eMH system.
- The employee arranges appointments with the landlords on behalf of the customers. The employee schedules viewing appointments with the customers in person as well as on the telephone
- The employee continually locates and obtains new listings of available PRH (Private Rental Housing), reflecting the full range of prices, sizes, and locations of housing assets.
- The employee cross-references the list of available PRH with the non-referral list prior to turning the unit over to the COR as a new listing.
- During the on-site inspection, the employee measures all doorways and other tight areas, such as stairwells and hallways, and determine what type and size of Government issued appliances (e.g. washer, dryer, refrigerator, stove) and furnishings can be accommodated in a dwelling and if appropriate hook-ups are in place.
- The employee ensures, through on-site inspection that all PRH offered meet the adequacy standards
- Once per week the employee provides all newly acquired accommodation to the COR for approval before listing them in the database
- The employee notifies the supervisor of major incidences and problems
- Every morning, the employee releases listings on hold into the EMH/Homes.mil system
- The employee must have strong negotiation skills. For example, rental price negotiating, researching the rental index in the specific area, as well as renegotiating rental prices when listing becomes available and landlords are requesting increase in rental prices
- The employee explains all special conditions in the Housing rental agreements, including renovation fees and the 30-day military clause

- The employee remains patient and empathetic towards customers with special needs ADA.
- The employee performs basic everyday maintenance of assigned company vehicles (washing, vacuuming, maintain car logs)

QUALIFICATIONS:

- Very good knowledge of English and German in speaking and writing
- Strong customer service skills
- Conflict resolutions and communication skills
- Ability to communicate effectively and compose correspondence and other written communication
- Driver's license

APPLICATION PROCESS:

Any interested persons in this position should submit resume, cover letter, and any applicable proof of certification highlighting the above qualifications to Ms. Anna Hug, Business Manager via E-Mail to anna.hug@consult-bfrench.com

Posted: 22nd January 2018



BFrench Consulting, GmbH is a Germany-based Service-Disabled Veteran-Owned Small Business (SDVOSB), providing Professional Management and Health Care Consulting Solutions to Government Service Organizations.

JOB OPENING

Full time / part time employees on on-call basis

Different Locations:

Germany:

Ansbach, Baumholder, Garmisch, Grafenwöhr, Hohenfels, Kaiserslautern, Ramstein, Stuttgart, Wiesbaden

Italy: USAG Vicenza

USAG Benelux: Brussels, Chievres

Posted: Jan 2018

POSITION	START DATE
<i>Substitute or replacement</i> Administrative Personnel	TBC

JOB DESCRIPTION:

Recruiting for substitute and replacement personnel for planned and unplanned absences at the IACS office (administrative). Personnel should be available on short notice.

QUALIFICATIONS:

- Customer service skills
- Basic data entry skills
- US ID card holder with base access and SOFA privileges
- Pass a criminal background check
- US citizen over 18 years old

APPLICATION PROCESS:

Any interested persons in this position should submit resume, cover letter, and any applicable proof of certification highlighting the above qualifications to Ms. Anna Hug, Business Manager via E-Mail to anna.hug@consult-bfrench.com



Join our team!

DXC Technology helps clients harness the power of innovation to thrive on change. For more than 60 years, we have successfully guided the world's largest enterprises and government agencies through successful change cycles. We take pride in our technology independence and our role as a trusted advisor. Our deep experience gives us a clear and confident vision to help clients navigate the future.

As the world's leading independent, end-to-end IT services company, we are uniquely positioned to lead digital transformations – creating greater value for clients, partners and shareholders, and presenting growth opportunities for our people. We are among the world's best corporate citizens.

We have 170,000 employees in more than 70 countries, serving some 6,000 clients. We tap into global talent, powerful next-generation IT solutions and extensive partner relationships to help clients transform digitally and seize opportunities.

If you are interested or know anyone interested in exciting opportunities supporting the navy/marine corps with cyber/IT/netops/service desk opportunities and you have a secret or higher clearance, I have positions in Japan, HI, NO, Cherry Point, CA, Hampton Roads, Germany and many other locations. Please email me at Tjones@hpe.com.

Feel free to email me at tjones@hpe.com.



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WE ARE LOOKING FOR YOU

- if you are **curious, loving, respectful** and **enthusiastic** about working with children aged from 1- 6 years and you love to sing, play and be creative ...
- if you are a **NATIVE ENGLISH** speaking tutor who would pep-up our Tuesdays weekly from 9:30-11:30 am in our Kindergarten...
- if you are a collaborative **team player**...
- if you have **teaching experience** or you are a **student** in a **pedagogical field**...
- And if you have a common knowledge of the German language...
- ...we may be a perfect match for each other

Please contact us ASAP at:

0611/9599818 or send us an E-Mail at:

leitung@schmiere-schmatze.de

PASSPORT CAREER IS HIRING MILITARY SPOUSES!



Passport Career is seeking U.S. Army and other military spouses across the USA and worldwide who are interested in paid consultant opportunities that are home-based/virtual and portable. See options below (subject to change).

HOW TO APPLY

Interested military spouses can apply by submitting the following:

1. **Subject line**, please write: *Military spouse applying for contract work.*
2. **Key details** to include: Full name, email, description of consultancy interest(s)
3. **Short statement** indicating that you are a military spouse, service branch, name of installation, city/region, country.
4. **Briefly describe any relevant experience.** For researchers/writers, experience could include: Connections to the local expat community and groups, a background in business, HR or coaching, other experience with research/writing projects, blogging, etc.
5. **Attach current resume and any relevant work-related samples**, such as writing samples. If you do not have writing samples, you can choose any topic related to life as a military spouse, job searching, relocation challenges, or other related topic. and write a minimum of 3-5 paragraphs.

EMAIL the above information to:

info@passportcareer.com

STRATEGIC APPLICATION TIP!

Review the Army's Passport Career system for content relevant to the contract work you are applying for, such as the country where you are living. This will help you to learn more about the type of contract work you might be hired to perform and help you to connect your experience and interests to the work in your application.

If you are an Army spouse who has never accessed Passport Career, here's how you can:

1. Go to www.PassportCareer.com
2. Click on **Have a Registration Key? Click here** found on the top, right corner of the home page.
3. Enter the Army's **Registration Key** at the top of the form: **army5678** and complete the rest of the short registration form, then click **Submit**.

NOTE: Do not share the U.S. Army's Passport Career Registration Key with anyone not affiliated with the U.S. Army.

RESEARCHERS/WRITERS

INTERNATIONAL & USA LOCATIONS

Seeking independent consultants/contractors to research and write (and/or update) about the cities and regions near the US Army installations in the following countries:

BELGIUM	ITALY	NETHERLANDS
FRANCE	JAPAN	USA – ALL LOCATIONS
GERMANY	SOUTH KOREA	

Consultants will research and write extensive city-specific content related to transitions, employment, career strategies and cultural information related to moving to/living in the country, seeking jobs or alternatives to employment, and other related content that will be added to the Passport Career system.

CAREER/RELOCATION CONTENT

Consultants needed to research/write diverse content for the *Global Topics* section on Passport Career (found by clicking on *Global Topics* on the top blue navigation bar in the system). We welcome your proposed topics that are relevant to this section, which is focused on helping people with relocation, managing transitions, finding a job in a new location, and exploring alternatives to employment. Please provide a detailed description of your proposed topic.

EXPERT CONSULTANTS

BUSINESS DEVELOPMENT/SALES

Independent consultants are always needed throughout the USA and around the world. In addition to the Army, Passport Career supports spouses in international companies and US embassies, as well as students and alumni through universities and colleges worldwide, and other groups facing challenging employment situations due to relocations. If you have a background in sales, marketing, or business development and are interested in this career field, we want to hear from you!

OTHER AREAS OF BUSINESS EXPERTISE

Military spouses with expertise in any of these areas or other areas you think may be of interest to Passport Career, please let us know!

- Software engineers/Coders
- Marketers/Graphic designers
- Editors
- Website video creators
- Bloggers
- WordPress experts
- Career coaches
- Cross-cultural experts
- Social media experts



Position Open
Apple Sales Representative
Hainerberg Shopping Center Wiesbaden
10hrs weekly \$11.22ph
Daytime/Evenings/Weekends

- *Flexible hours, must include weekend hours and be dependable
- *Work hours between 1000-1900 mainly Sat, Sun and Holidays
- *extensive knowledge of the computer industry (Mac OSX)
- *sales experience
- *be highly self-motivated and enjoy working independently
- *strong presentation skills
- *good communication skills with outgoing personality and ability to connect with customers
- *reliable transportation
- *must have internet connection to update time sheets online weekly and submit photos
- *must respond to emails within 24 hours; must be responsive to emails and tasks in a timely manner
- *Must be 21 years of age.
- * Permanent part-time position.
- * GET Marketing is a manufacturers' representative agency, who helps deliver exceptional results for brands within the military retail systems. Brands including top computer brands, peripherals, software, housewares and automotive.
- * Duties will include Apple Demonstrations of products, stocking and generating sales
- * Cannot be employed by AAFES
- * Thanksgiving weekend "Black Friday" is a mandatory retail workday each year
- *Must have ID card/US SOFA Status
- * Apple demo hours would be 10 per week
- * Smart phone or table required to send photos and reports

Weekly duties include but are not limited to: demonstrate, sell, train, setting up and promoting special events, merchandise, straighten inventory, pull available stock to sales floor, cross merchandise products, taking pictures of product displays and events, online product training and submit weekly tasks and time sheets online. Frequent communication and follow-up with store personnel and to our home office is essential.

Requirements: electronics retail, sales, demonstrating, merchandising experience, dependable, able to work weekends, ability to create an interesting, fun, friendly demonstration experience, be highly self-motivated and enjoy working independently, strong presentation skills, good communication skills with outgoing personality and ability to connect with customers, ability to talk professionally with store management, must have daily access to internet and email, ability to quickly complete and respond to tasks issued by home office, digital camera, comfortable standing for long periods of time, able to lift 30lbs, have reliable transportation,

The above position is long-term. Product demonstrators and merchandisers are hired with GET Marketing as W-2 employees and you will be paid monthly. Background and drug screenings are performed to ensure accessibility to work on military base.

If interested in this part-time demonstrator/merchandiser position with a well-organized, dynamic, equal opportunity employer, please send your resume to:

jim.jenet@getmarketing.com

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LOGISTICS CLERKS WANTED

Date: 13 February 2017

We are accepting resumes for qualified PBUSE Clerks to work logistical contractor positions in the Wiesbaden Military Community.

Qualifications: Applicants must have worked in a Unit Level or Battalion/Brigade level Property Book or S4 Office a minimum of six months', or must have a Certificate of Completion with a minimum of 40 hours of certified logistics training.

Please indicate if you have Global Combat Supply Support-Army (GCSS-A) experience when inquiring about these logistics positions..

U.S. applicants must meet the minimum NACI security screening check requirements to be eligible to obtain a Common Access Card and, if required, an Installation Pass. Qualified Local Nationals will have to meet the Local National Screening Program requirements to be eligible to obtain a Common Access Card and, if required, an installation pass

Please send your resumes' to the below BMS GmbH representatives.

Tony Hardin
Project Manager
hardinto@bmsfra.com
tel: 0179 389 3690

or

Michael Paschall
Deputy Project Manager
paschallmi@bmsfra.com
tel: 0170 389 3691

Feel free to call if you have questions or need additional information.

HRB 72678 Amtsgericht Frankfurt am Main
GF: Petra Fröhner-Ernst, Philipp Ernst



JOB OPPORTUNITY

Microsoft Demonstrator in Wiesbaden Exchange

PART-TIME POSITION

Sofa Status and Base access required!

DESIRED SKILLS:

Microsoft Product knowledge, Energetic, Professional, Reliable, Motivated Self Starter, Sales & Detail Oriented Individual. Military Exchange experience preferred. Previous retail or sales experience helpful. Internet, Smart Phone and e-mail access is required.

RESPONSIBILITIES:

- Weekly maintenance on Microsoft product stock level and POG integrity.
- Perform Microsoft Demo according to calendar provided by Microsoft on Microsoft Surface tablets and Xbox One.
- Complete updates on behalf of Microsoft on store displays

Average weekly maintenance hours 1

Microsoft Demo hours 4 when requested by Microsoft

Weekly hours are subject to change based on business needs

If interested in applying or requesting more information

Please contact Fabio Massa by email at:

fmassa@smidallas.com



JOB OPPORTUNITY

**Sony Sales Consultant PART-TIME POSITION
Wiesbaden Mall Exchange**

REQUIREMENTS:

- Sofa Status
- Base Access

- Smart Phone and Email Access
- Sony Product knowledge

DESIRED SKILLS:

Energetic, Professional, Reliable, Motivated Self Starter, Sales & Detail Oriented Individual. Military Exchange experience preferred. Previous retail or sales experience helpful.

RESPONSIBILITIES:

Selling Sony products is priority. Inventory control, display and fixture maintenance, assist exchange personnel with special events, promotions, product returns, present new products to store management offering training to store associates.

Weekly hours are flexible based on Sony request.

Hours are to be worked mostly Friday and Saturday

To apply or to request more information please email

Fabio Massa at: fmassa@smidallas.com

Employment Opportunities !!!



U.S. Sales Corporation is a manufacturer's representative agency, which provides In-Store Merchandisers/Sales Reps to the military exchanges, worldwide. If you have Retail Sales/Merchandising experience, are tech savvy with today's Home Entertainment, and are interested in a long-term part-time position in your local exchange, please e-mail your resume to Cathy White, Director of Field Personnel (Info Below) You will receive (via e-mail) a full job description, application, etc. upon receipt of your qualifying resume.



The total number of hours per month is based on the store size, but the average store can be serviced in **4-20 hrs per Week.**

(Flexible – WEEKEND hours)

Hourly rates vary by Region starting at \$11 p/hr
(Make Extra \$\$ Doing Seasonal Product Demos)



For More Information, E-Mail your Resume to:

cwhite@ussalescorp.com

Specify which military base you are interested in servicing.

All applicants must qualify for Base Access.



Are Withheld !!
Paid Monthly

Plus Incentives &
Prizes Awarded

Employment Opportunities !!!



U.S. Sales Corporation is a manufacturer's representative agency, which provides In-Store Merchandisers to the military exchanges, worldwide. If you have Retail/Merchandising experience and are interested in a long-term part-time position in your local exchange, please e-mail your resume to Cathy White, Director of Field Personnel (Info Below) You will receive (via e-mail) a full job description, application, etc. upon receipt of your qualifying resume.



The total number of hours per month is based on the store size, but the average store can be serviced in **16-30 hrs per month.**

(Flexible DAYTIME hours M-F)

Hourly rates vary by Region starting at \$10 p/hr
(Make Extra \$\$ Doing Seasonal Product Demos)



For More Information, E-Mail your Resume to:

cwhite@ussalescorp.com

Specify which military base you are interested in servicing.

All applicants must qualify for Base Access.



Are Withheld !!
Paid Monthly

Plus Incentives &
Prizes Awarded

Part-time Sales Merchandiser Needed

- MCSS Store & Main Store
- 4 – 6 hours/month
- Flexible schedule
- Experience is preferred

Categories to be serviced are as follows:

- Tactical
- Camping
- Sporting Goods
- Luggage

If interested, please contact Michelle for more information

Email: Michelle@ChiltonMarketing.com

Phone: (800) 262-2625

FIRST COMMAND WORLDWIDE LOCATIONS



**Looking for a career that is portable?
 Are you a military or DOD spouse or,
 soon to be transitioning from military service?
 We are hiring!**



For more information, contact Luke Hopkins, District Advisor with First Command Financial Services.



Luke Hopkins
Registered Principal and District Advisor
 Hertelsbrunnenring 14
 67657 Kaiserslautern Germany
 0631 303 35600
lhopkins@firstcommand.com

**Get your next career
 squared away.™**

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Do you know someone seeking a rewarding new career?

Our office is expanding, and we need exceptional individuals to join our Financial Advisor team.

Do you know someone ...

- › Transitioning out of military service?
- › Looking to stay in the local community?
- › Passionate about serving the military and their families?

Our ideal candidate possesses ...

- › A record of achievement.
- › A passion for helping others.
- › An entrepreneurial nature.
- › A strong motivation to succeed.
- › Unquestioned integrity and trustworthiness.

We provide comprehensive training and support to launch and grow your career.



Luke Hopkins

Financial Advisor, Principal & District Advisor

Hertelsbrunnenring 14, Kaiserslautern, 67657
(+49) 0631 2057420 · lhopkins@firstcommand.com

SAVE THE DATE

Career Opportunity Workshop
Wednesday, April 5, 2017

First Command Office
Hertelsbrunnenring 14
Kaiserslautern, 67657

5:00 p.m.- 7:00 p.m.

Bring a friend. To let us know
you'll attend, RSVP to
Mica Plueger, (+49) 0631 2057420 or
MAPlueger@firstcommand.com
by March 24.

Discover

CACI Careers in Europe



CACI offers exciting careers worldwide. In Europe, CACI provides intelligence services, information technology, operational, and logistics support for today's new era of defense.

If you seek one of these careers in Europe or CONUS locations, then contact us today! Prior military experience preferred for most positions. For immediate consideration, or to learn more about CACI, please contact:

IN KAISERSLAUTERN

Tabatha Martin 0631-3406-4020
tabathamartin@caci.com

IN EUROPE

Dave Norton 06224-9281640
dnorton@caci.com

For a complete listing of all positions available within CACI, please visit us at www.caci.com.

CACI

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**INFORMATION DEPLOYED.
SOLUTIONS ADVANCED.
MISSIONS ACCOMPLISHED**

WANTED:

DATA ENTRY OPERATORS

CACI is supporting the Installation Access Control System (IACS) program. This project provides data entry services (known as IACS Registrars) to US Army in Europe (USAREUR) installations.

CACI is currently seeking a Full Time IACS Registrar to support the Kaiserslautern project offices located in Mannheim, Germany.

The successful candidate for this position will:

- Be a US citizen over 18 years old,**
- Be a US ID card holder with base access and SOFA privileges,**
- Be customer service oriented,**
- Have basic data entry skills and**
- Pass a criminal background check**

Full time and part time positions offer competitive salaries and comprehensive benefits packages. PTOC positions offer a limited benefits package and do not guarantee a minimum number of hours worked. CACI offers an outstanding work environment and an excellent rewards and recognition program. Applicants selected will be subject to a security investigation and must meet government eligibility requirements for access to Public Trust information. CACI is an Equal Opportunity Employer, M/F/D/V



**Field Service Technicians Non- Intrusive Inspection Systems
Location: Bagram Afghanistan**

Position Description: STS International is seeking experienced Field Service Technicians to work in Afghanistan and other overseas locations to support the installation, maintenance and repair of the following types of systems and technologies: Vehicle and Cargo Non- Intrusive Inspection Systems, Surveillance Systems and Physical Security Equipment.

Responsibilities:

- Focus will be on providing maintenance and operational support of numerous complex security and inspection systems.
- Coordinate and conduct installation, inspection, troubleshooting, maintenance, field repair, and life cycle sustainment of systems
- Travel extensively throughout Afghanistan and/or other overseas locations to provide field maintenance, inspection, troubleshooting and repair expertise to ensure continuous system operations.
- Provide operator, maintainer, and system administrator program of instruction (POI) and new equipment training (NET) training on assigned systems as needed.
- Maintains a clean and orderly work area.
- Uses tools and equipment properly and with ultimate concern for personal safety and safety of others.
- Verbal and written communications must be timely and of consistently high quality in content, style and clarity.
- May perform other duties as assigned.

Minimum/General Experience:

- Candidates must have at least 18 Months of OCONUS experience in installing, maintaining, troubleshooting and training users in or like equipment to include electrical, optical, mechanical, software, and video and wireless communication systems.
- At least 5 years total experience installing, maintaining, repairing and or training of security and/or inspection systems or like equipment. 3 years if candidate possesses an Associate's degree.

Additional Candidate Requirements:

- Active DoD Clearance

*STS International, Inc.
1225 South Clark Street, Suite 1300 Arlington, VA 22202
Phone: 703-575-5180 Fax: 703-575-5181*



- Willing to work OCONUS and be able to live at a US Army facility in austere conditions
- Willing to work a 12 hour shift, 7 days a week for extended periods.
- Posses a current United States passport.
- Ability to cope with shared cafeteria, bath and sleeping quarters.
- Posses a valid US driver's license in good standing.

Education:

- High School

Clearance:

- Active U.S. DOD Secret Clearance is required

Additional Requirements

- Willing to work OCONUS and be able to live at a US Army facility in austere conditions
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- Possess a current United States passport.
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APPLICANTS SELECTED WILL BE SUBJECT TO A GOVERNMENT SECURITY INVESTIGATION AND MUST MEET ELIGIBILITY REQUIREMENTS FOR ACCESS TO CLASSIFIED INFORMATION.

- **STS is a veteran owned small business that is proud to be an Equal Opportunity Employer.**

All interested candidates please apply at www.stsint.com/employment for immediate consideration. STS is committed to creating a diverse environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.

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**Field Service Technicians Small Aerostats & ISR System
Location: Bagram Afghanistan**

Position Description: STS has immediate openings available for experienced Field Service Technicians to support the deployment, installation and maintenance of new or existing Intelligence Surveillance and Reconnaissance (ISR) equipment, small Aerostats and or ISR like systems in Afghanistan and other OCONUS locations. This position is anticipated to be for a period of approximately one year with the possibility of extension. Candidates must have recent relevant experience installing, maintaining, repairing & training of ISR, Aerostats or ISR like systems relevant experience within the past 24 months.

Responsibilities:

- Focus will be on providing maintenance and operational support of numerous complex intelligence, surveillance, and reconnaissance (ISR) systems as well as various other imaging and force protection systems.
- Coordinate and conduct installation, inspection, troubleshooting, maintenance, field repair, and life cycle sustainment of assigned systems.
- Travel extensively throughout Afghanistan and other overseas locations to provide field maintenance, inspection, troubleshooting and repair expertise to ensure continuous system operations.
- Meets established quality standards and production deadlines.
- Reviews system(s) in terms of capabilities and identifies problems and solutions will satisfy the user's requirements.
- Ensures that site personnel are trained in proper use of equipment.
- Maintains a clean and orderly work area.
- Uses tools and equipment properly and with ultimate concern for personal safety and safety of others.
- May perform other duties as assigned.

Minimum/General Experience:

- Candidates must have at least 7 years of experience (**5 years if candidate possesses an Associate's degree**) in installing, maintaining, troubleshooting and training users in operating, maintaining and repairing intelligence, surveillance, and reconnaissance (ISR), Aerostats and or like systems; maintaining military communications, electrical, and electronics systems.
- Must have recent experience (within the last 24 months) experience installing, maintaining, repairing and or training of ISR or like equipment.

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- Demonstrated experience in maintaining complex military communications, electrical, and electronics systems;
-

Additional Candidate Requirements:

- Active DoD Clearance
- Willing to work OCONUS and be able to live at a US Army facility in austere conditions
- Willing to work a 12 hour shift, 7 days a week for extended periods.
- Posses a current United States passport.
- Ability to cope with shared cafeteria, bath and sleeping quarters.
- Posses a valid US driver's license in good standing

Education:

- High School

Clearance:

- Active U.S. DOD Secret Clearance is required

Additional Requirements

- Willing to work OCONUS and be able to live at a US Army facility in austere conditions
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