



# ERP Job Search Resources

The Army Community Service office is located in Hainerberg Housing Building 7790 Mississippi Strasse Wiesbaden 65189 Germany

This document provides a look at the many [job openings in and around the Wiesbaden military community](#) courtesy of Wiesbaden Army Community Service's Employment Readiness Program (ERP).

The [Employment Readiness Program](#) offers resume classes. Please contact ACS for more details.

The [resume class](#) provides participants the different types of resumes; show the sections of the resume and which type of resume is the best to use. Participants also learn how to use career library websites to gather information in order to create the ultimate resume.

The [USAJobs class](#) is designed to show participants the USAJobs.gov website and demonstrate, step-by-step, everything such as creating an account, interpreting job vacancies, the importance of KSAs and the questionnaire in order to create targeted resumes and start applying for jobs. Participants also learn how to use USAJobs to alert them of possible job prospects and monitor the progress of their application. Finally, participants learn how to use the occupational questionnaire from the USAJobs job announcement to structure their resume to increase the likelihood of a favorable review.

In addition to the aforementioned classes, ERP also offers mock interviews designed to reduce anxiety and build confidence for upcoming interviews. If you need any further assistance or wish to have your resume reviewed, please contact your ERP manager at: [earl.j.mcfarland.civ@mail.mil](mailto:earl.j.mcfarland.civ@mail.mil) or please call Army Community Service at DSN: 548-9201 or CIV: 0611-143-548-9201.

The [Army Volunteer Corps](#) plays a crucial role in both individual and community involvement and development. Army Volunteer Corps is designed to help you find local volunteering opportunities with organizations that benefit the Army community and allows you to obtain ongoing training and advancement. When you participate with AVC, you'll acquire new skills and/or expand old ones while you obtain work experience, which can be beneficial during your employment search. For more information regarding volunteering opportunities please contact your ACS Volunteer Coordinator.

# Employment Categories and Sites

\*The ACS computer lab is available to assist you in viewing these announcements and any other aspect of your job search. Please sign in at the front desk to use the computer lab Mon-Wed, Fri 8AM-5PM, Thurs 1PM-5PM.

## Federal AF/NAF Vacancies

Appropriated Funds (APF or AF) positions funded through Congress with tax dollars. Examples are General Schedule (GS), NSPS (YA, YB, YC) and Wage Grade (WG). Non-Appropriated Fund (NAF) jobs funded by the fees paid by the program's customers. Results found after clicking on the Federal Employees button (versus the US Citizens button.) Full vacancy descriptions for AF/NAF are found at [www.usajobs.gov](http://www.usajobs.gov)

## ☐ Eligibility & Preferences

Determine which employment category you fall under, if any. Remember, if your category are not listed under "Who may apply" in the announcement, you will not be considered for the position. The civilian personnel office representative will determine your eligibility. The most common categories for this area are Military Spouse Preference (MSP), Family Member Preference (FMP), D30 % Disabled Veteran (DAV) and various other Veteran eligibilities. More information can be found at:

<https://acpol2.army.mil/eur/employment/msp/index.asp> (military spouses)

<https://msejobs.militaryonesource.mil/msep/>

<https://www.usajobs.gov/help/working-in-government/unique-hiring-paths/veterans/> (veterans)

## Federal Local National Positions – non U.S. Citizens

The SOFA agreement requires that the Department of the Army recruit all of its non-U.S. citizen employees in strict accordance with the Host Nation labor laws. If you have a passport from any country other than the U.S., you would typically only be eligible through the vacancies listed on the Local National announcement board.

[https://acpol2.army.mil/vacancy/vacancy\\_list.asp?FormAction=1](https://acpol2.army.mil/vacancy/vacancy_list.asp?FormAction=1)

## Home Based Businesses (HBBs)

HBBs allow Families to work from their Army quarters, developing rewarding careers that follow them through PCS's. HBB owners must obtain approval from the garrison commander or senior commander. Get more information or register your HBB today by contacting your local ACS Employment Readiness Program Manager.

HBB Application:

[https://home.army.mil/wiesbaden/application/files/2216/1796/7614/HBB\\_Application\\_Packet\\_April\\_2021.pdf](https://home.army.mil/wiesbaden/application/files/2216/1796/7614/HBB_Application_Packet_April_2021.pdf)

## Additional places to apply

**Army & Air Force Exchange Service (AAFES)** positions cover food service, Exchange (PX) and Express (Shoppette) positions. Available positions can be found at:

<https://publicaffairs-sme.com/applymyexchange/>

**Defense Commissary Agency (DeCA)** positions include jobs in the Commissary such as cashiers, deli workers and stockers. Available positions can be found at <http://www.usajobs.gov>.

**Department of Defense Dependents Schools (DoDDS)** positions are listed on however additional information can be found at <http://www.dodea.edu/Europe/offices/hr/vacancies.cfm>.

**U.S. Consulate - Frankfurt** positions are located at <http://employment.usembassy.de>. Full position descriptions can be requested by email at [employment-germany@state.gov](mailto:employment-germany@state.gov).

**USAREUR** is accepting resumes at [usarmy.wiesbaden.usareur.mbx.usareur-job@mail.mil](mailto:usarmy.wiesbaden.usareur.mbx.usareur-job@mail.mil) to add to their resume repository. Their goal is to match local military spouse talent to job positions as they become available.

**EURCIVJobs** is a self-service resume tool that allows hiring managers to identify talent within the European theater. It provides a more direct avenue for spouses, family members and veterans residing in the area to share their career interests. EURCIVJobs does not replace traditional recruitment through USAJobs, but will improve our way of doing business by providing hiring Managers with another option to fill current and future vacancies.

<https://civjobs.ext.eur.army.mil/>

## Military Spouse Employment Partnership

**Military Spouse Employment Partnership (MSEP)** is an initiative of the Department of Defense's **Spouse Education and Career Opportunities (SECO)** program that aims to help military spouses find jobs. The partnership includes more than 390 partners or military-friendly employers. Please use the references below in your search.

### SECO Resources

- <https://myseco.militaryonesource.mil/portal/>
  - Create a MYSECO account
    - Career Exploration
    - Education, Training and Licensing Resources
    - Employment Readiness
    - Career Connections
      - LinkedIn Premium for Military Spouses
  - 13 specialized Career Coaching Packages
  - My Career Advancement Scholarship Program (MyCAA)  
<https://myseco.militaryonesource.mil/portal/content/view/8611>
- Connect with SECO
  - **1-800-342-9647** [M-F 0700 to 2200 ET, Sat 1000-1700 ET]
  - Live Online chat <https://myseco.militaryonesource.mil/portal/>

- SECO Facebook <https://www.facebook.com/SECOinst/>
- SECO Twitter <https://twitter.com/DoDMilSpouse>
- SECO Instagram <https://www.instagram.com/dodmilspouse>

#### MSEP Resources

- MSEP LinkedIn Spouse Group: <https://linkedin.com/groups/4159976>
  - SECO hosts a monthly MSEP networking series discussion for military spouses to connect to MSEP employer human resources professionals and hiring managers. Join the MSEP LinkedIn group to participate.
- MSEP Employer Telework Opportunities: the latest MSEP partner list with potential telework opportunities
  - <https://myseco.militaryonesource.mil/Portal/Content/View/2795>

## Remote Work from Home Sources

**Freedom Learning Group, LLC** Freedom Learning Group, LLC (FLG) was founded on the unprecedented mission to provide career opportunities to underemployed Military Spouses, Veterans and their family members. Remote/Ability to work from home from anywhere in the world. Must have reliable internet access as the projects will be managed and coordinated via email and teleconference as needed. <https://www.freedomlearninggroup.com>

**SITEL** is one of the world's leading outsourcing providers of customer experience management. SITEL SAN ANGELO TO HIRE OVER 150 WORK AT HOME POSITIONS IN COMING WEEKS. All employees will have the opportunity to work from home and support some of Sitel Group's largest insurance and financial services clients. Interested applicants should visit [jobs.sitel.com](https://jobs.sitel.com) <https://jobs.sitel.com> and enter the keyword "San Angelo" to begin the application process. Interviews will be conducted by video conference.

**Lumen Learning** is a growing company that is using technology, learning design informed by data, and openly licensed content (OER) to enable unprecedented learning results and opportunities for all students. We are always looking for instructors, content authors, and others with expertise in various topic areas to help with this content creation process. This is flexible work that can be done from home, from anywhere in the world. The work can be either part-time or full-time, and is milestone-based rather than a fixed number of hours per week. You must have availability to meet once per week (US Pacific time zone). <https://lumenlearning.com/subject-matter-experts/>

**Sutherland:** As a process transformation company, Sutherland rethinks and rebuilds processes for the digital age by combining design-thinking insights and data-driven analytics. Want to help us support the world's biggest and best companies in finding fun and new ways to interact with their customers? Work from home while building your career! <https://jobs.sutherlandglobal.com/?lang=en>

# Current Available Employment Opportunities

## Current Federal AF/NAF Vacancies

**USAJOBS & Army Civilian Service:** Full vacancy descriptions for AF/NAF found on:

<http://www.usajobs.gov>

\*Current listings for Wiesbaden, Germany (As of 10/17/2022) on USAjobs.gov

### Program Associate (Pre-Kindergarten) NF-03

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden CYSS Clay Kaserne Child Development Center**

Starting at \$41,371.20 (NF 3)

Open 10/03/2022 to 11/15/2022

### Housing Management Specialist

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**Office of the Director ACofS, G-4**

Open 10/03/2022 to 10/17/2022

### Postal Operations Assistant

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden, Directorate of Human Resources, Postal Operations**

Starting at \$34,649 (GS 6)

Open 10/05/2022 to 10/19/2022

### Public Affairs Specialist

**Immediate Office of the Commander-in-Chief of the U.S. Army**

**Department of the Army**

**Wiesbaden, Germany**

Starting at \$68,299 (GS 12)

Open 10/05/2022 to 10/17/2022

### Hotel Customer Service Agent NF-02

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**Wiesbaden Army Lodge**

Starting at \$34,008 (NF 2) 20 Hours; may work 20-39 hours per week depending on hotel occupancy

Open 10/06/2022 to 10/21/2022

### Custodial Worker NA-02

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**Wiesbaden Army Lodge**

Starting at \$32,760 (NA 2) 20 Hours

Open 10/06/2022 to 10/21/2022

### Army Emergency Relief Specialist

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden, Directorate of Morale Welfare and Recreation, Army Community Services Div**

Starting at \$47,097 (GS 9)

Open 10/07/2022 to 10/17/2022

### Recreation Aid NF-01

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**FMWR - Wiesbaden Entertainment Center**

Starting at \$31,200 (NF 1) This is a FLEX-20 position and may provide logistical support

Open 10/07/2022 to 10/17/2022

### Cook NA-04

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden, Entertainment Center**

Starting at \$35,880 (NA 4) This position is Flex-20 which guarantees 20 hours per week and may provide logistical support

Open 10/07/2022 to 10/17/2022

### Telecommunications Specialist

**U.S. Army Cyber Command**

**Department of the Army**

**Wiesbaden, Germany**

**U.S. Army Network Enterprise Technology Command (NETCOM)**

Starting at \$81,216 (GS 13)

Open 10/08/2022 to 10/22/2022

### Library Technician

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

Starting at \$38,503 (GS 7) TWO YEARS

Open 10/12/2022 to 10/20/2022

### Interdisciplinary

**U.S. Army Corps of Engineers**

**Department of the Army**

**Wiesbaden, Germany**

**USACE Europe District, Engineering And Construction Division**

Starting at \$70,576 (GS 12)

Open 10/12/2022 to 10/26/2022

### Recreation Assistant (Facilities Operator) NF-02

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**Wiesbaden Sports and Fitness**

Starting at \$31,907.20 (NF 2) 32 Hours

Open 10/12/2022 to 10/18/2022

### Cook (CYS) NA-06

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden CYSS Clay Kaserne Child Development Center**

Starting at \$39,000 (NA 6)

Open 10/12/2022 to 10/17/2022

### Program Associate (Pre-Kindergarten) NF-03

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden CYSS Hainerberg Kaserne Child Development Center**

Starting at \$41,371.20 (NF 3)

Open 10/12/2022 to 10/18/2022

### Information Referral and Follow Up Program Manager

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden, Dir of Morale Welfare & Recreation, ACS Division**

Starting at \$47,097 (GS 9)

Open 10/13/2022 to 10/24/2022

### Food Service Worker

**U.S. Army Sustainment Command**

**Department of the Army**

**Wiesbaden, Germany**

Starting at \$32,011.20 (WG 2)

Open 10/13/2022 to 09/30/2023



### Logistics Management Specialist

**Immediate Office of the Commander-in-Chief of the U.S. Army**  
**Department of the Army**  
**Wiesbaden, Germany**  
**G-4 HQ Directorate Programs and Policy Davion, Wiesbaden, GE**  
Starting at \$81,216 (GS 13)  
**Open 10/14/2022 to 10/27/2022**

### Architect

**U.S. Army Corps of Engineers**  
**Department of the Army**  
**Wiesbaden, Germany**  
**Engineering And Construction Division, Engineering Branch**  
Starting at \$70,576 (GS 12)  
**Open 10/17/2022 to 10/31/2022**

### Child and Youth Program Assistant CY-01/02

**Army Installation Management Command**  
**Department of the Army**  
**Wiesbaden, Germany**  
**Child and Youth Services**  
Starting at \$34,736 (CY 1) Positions could be flexible or regular part time  
**Open 01/28/2022 to 12/28/2022**

### Sales Store Checker

**Defense Commissary Agency**  
**Department of Defense**  
**Multiple Locations**  
Starting at \$24,749 (GS 3)  
Permanent • Multiple Schedules  
**Open 01/01/2022 to 12/31/2022**

### Dental Assistant

**U.S. Army Medical Command**  
**Department of the Army**  
**Multiple Locations**  
**Europe Dental Command**  
Starting at \$27,782 (GS 4-5)  
Permanent • Full-time  
**Open 01/24/2022 to 12/31/2022**

### Commissary Support Clerk

**Defense Commissary Agency**  
**Department of Defense**  
**Multiple Locations**  
Starting at \$27,782 (GS 4)  
Permanent • Multiple Schedules  
**Open 01/01/2022 to 12/31/2022**

## EDUCATIONAL AID/EDUATIONAL AID (SURE START)/EDUCATIONAL AID (KINDERGARTEN)

**Department of Defense Education Activity**

**Department of Defense**

**Wiesbaden, Germany**

**DODEA Europe East District**

Starting at \$27,782 (GS 4)

Multiple Appointment Types • Part-time

Open 07/01/2022 to 12/31/2022

## EDUCATIONAL AID (SPECIAL EDUCATION)

**Department of Defense Education Activity**

**Department of Defense**

**Wiesbaden, Germany**

**DODEA Europe East District**

Starting at \$27,782 (GS 4)

Multiple Appointment Types • Part-time

Open 07/01/2022 to 12/31/2022

## Substitute

**Department of Defense Education Activity**

**Department of Defense**

**Multiple Locations**

**Europe-East**

Starting at \$64.25 (TP AA)

The expiration of the appointment will be set in accordance with the end of the school year. • Intermittent

Open 01/01/2022 to 12/31/2022

## Teller

**Defense Commissary Agency**

**Department of Defense**

**Multiple Locations**

Starting at \$27,782 (GS 4)

Permanent • Multiple Schedules

Open 01/01/2022 to 12/31/2022

## Food and Beverage Attendant NA-03

**Army Installation Management Command**

**Department of the Army**

**Wiesbaden, Germany**

**USAG Wiesbaden, Wiesbaden Entertainment Center**

Starting at \$34,320 (NA 3)

This position is Flex-20 which guarantees 20 hours per week and provides logistical support.

Open 04/04/2022 to 01/02/2023

## Criminal Investigator

**U.S. Army Criminal Investigation Command**

**Department of the Army**

**Multiple Locations**

Starting at \$48,667 (GS 9-13)

Permanent • Full-time

Open 04/12/2022 to 04/11/2023

## Current US Consulate-Frankfurt Opportunities

<https://de.usembassy.gov/jobs/> If interested in the below positions please consult definitions list on the above listed website to aid in determining eligibility.

\*Current listings for Frankfurt, Germany (As of 10/17/2022)

**\*\*No current listings\*\***

## Employment Opportunities - Army Local Nationals (LN)

[https://portal.chra.army.mil/hr\\_public?id=kb\\_article&kb\\_base=15f7dc56f0b78700d85301ff8e12e28f&sys\\_id=ec87858754a6a300d853ccb6f63fb1](https://portal.chra.army.mil/hr_public?id=kb_article&kb_base=15f7dc56f0b78700d85301ff8e12e28f&sys_id=ec87858754a6a300d853ccb6f63fb1)



## Current AAFES Job Vacancies

Select Mainz Kastel, Sembach, & Wiesbaden for the positions in the vicinity. For full information on positions

Including application directions/submission: <https://odin.aafes.com/employment/default.asp>

\*Current listings for Wiesbaden, Germany (As of 10/17/2022)

The Exchange is always looking to fill the below positions:

- Customer Experience Associate - (Various positions at the Hainerberg Main Store, Hainerberg Express Gas Station, Clay Troop Store or Clay MCSS)
- Food Service Worker - (Various positions at Hainerberg or Clay Kaserne, or School Meal Program)

## Current Contract Positions and Opportunities

\*Current listings (As of 10/17/2022)

**French Consulting:** Did you know French Consulting has the unique ability to hire both under the U.S. and German economy? We provide career opportunities for Local Nationals, Ordinary Residents, E.U. Citizens, U.S. citizens with or

Without SOFA status, dual-citizens, and retired U.S. Military personnel and/or civilians email:

[jobs@consult-bfrench.com](mailto:jobs@consult-bfrench.com)

### – We're currently hiring for – Wiesbaden

- Housing Referral Specialist & Acquisition (FT)
- Family Advocacy Program Specialist (FT)
- Knowledge Management Admin (PTOC)
- Hearing Conservation Technician (FT)
- Lead C2 System Engineer (FT)
- Lead Network Engineer (FT)
- Team Leader/ Program Manager

**General Dynamics:** As a trusted systems integrator for more than 50 years, General Dynamics Information Technology provides information technology (IT), systems engineering, professional services and simulation and training to customers in the defense, federal civilian government, health, homeland security, intelligence, state and local government and commercial sectors.

<https://www.gdit.com/careers/>



UNIVERSITY  
OF MARYLAND  
GLOBAL CAMPUS  
EUROPE

## WE ARE HIRING

### PART-TIME FACULTY: UNDERGRADUATE SCHOOL SOCIAL WORK

University of Maryland Global Campus (UMGC) seeks adjunct faculty to teach on-site in Germany in Social Work. A Master's degree in Social Work or a related field from an accredited institution of higher learning is required. Local applicants only.

JOB REFERENCE:  
10012133

TO LEARN MORE AND APPLY:



<https://bit.ly/UMGCWiesbadenSW>



**APPLY NOW**

### CONTACT:

DSN: 314-548-1315  
CIV: +49(0)61171-187097  
email: [wiesbaden-europe@umgc.edu](mailto:wiesbaden-europe@umgc.edu)

<https://europe.umgc.edu/>



UNIVERSITY  
OF MARYLAND  
GLOBAL CAMPUS  
EUROPE

## WE ARE HIRING

### PART-TIME FACULTY: UNDERGRADUATE SCHOOL COMPUTER INFORMATION TECHNOLOGY

University of Maryland Global Campus (UMGC) seeks adjunct faculty to teach on-site in Germany in Computer Information Technology. A Master's degree in Computer Information Technology or a related field from an accredited institution of higher learning is required. Local applicants only.

JOB REFERENCE:  
10013524

TO LEARN MORE AND APPLY:



<https://bit.ly/UMGCWiesbadenComputer>



**APPLY NOW**

### CONTACT:

DSN: 314-548-1315  
CIV: +49(0)61171-187097  
email: [wiesbaden-europe@umgc.edu](mailto:wiesbaden-europe@umgc.edu)

<https://europe.umgc.edu/>



UNIVERSITY  
OF MARYLAND  
GLOBAL CAMPUS  
EUROPE



## WE ARE HIRING



### PART-TIME FACULTY: UNDERGRADUATE SCHOOL HISTORY

University of Maryland Global Campus (UMGC) seeks adjunct faculty to teach on-site in Germany in History. A Master's degree in History or a related field from an accredited institution of higher learning is required. Local applicants only.



**APPLY NOW**

JOB REFERENCE: 10015054  
TO LEARN MORE AND APPLY:



<https://bit.ly/UMGCWiesbadenHistory>

#### CONTACT:

DSN: 314-548-1315  
CIV: +49(0)61171-187097  
email: [wiesbaden-europe@umgc.edu](mailto:wiesbaden-europe@umgc.edu)  
<https://europe.umgc.edu/>



UNIVERSITY  
OF MARYLAND  
GLOBAL CAMPUS  
EUROPE



## WE ARE HIRING



### PART-TIME FACULTY: UNDERGRADUATE SCHOOL MATHEMATICS AND STATISTICS

University of Maryland Global Campus (UMGC) seeks adjunct faculty to teach on-site in Germany in Mathematics and Statistics. A Master's degree in Mathematics and Statistics or a related field from an accredited institution of higher learning is required. Local applicants only.



**APPLY NOW**

JOB REFERENCE: 10014641  
TO LEARN MORE AND APPLY:



<https://bit.ly/UMGCWiesbadenMath>

#### CONTACT:

DSN: 314-548-1315  
CIV: +49(0)61171-187097  
email: [wiesbaden-europe@umgc.edu](mailto:wiesbaden-europe@umgc.edu)  
<https://europe.umgc.edu/>



# WE'RE HIRING!



***Andrews Federal is accepting resumes for the following  
Branch locations throughout Europe:***

- ① Wiesbaden, Germany: Clay Kaserne
- ② Hainerberg: Wiesbaden, Germany
- ③ Brunssum, Netherlands
- ④ Chievres, Belgium
- ⑤ Brussels, Belgium



## Senior Systems Engineer, Overseas Headquarters Assistant Branch Manager, Wiesbaden Branch

### **We want you...join Team Andrews!**

A Great Place to Work Certified Company • Affordable health plans • 11 paid holidays a year including your birthday • Career development, training opportunities, career coaching, and tuition reimbursement

### **For more information and to apply for open positions, visit [andrewsfcu.org/careers](https://andrewsfcu.org/careers)**

Please note, due to the large number of resumes we receive, we are unable to provide individual application status updates. If you are among the top qualified candidates, you will be contacted directly regarding the next steps in the selection process. In accordance with the Americans with Disabilities Act, it is possible that requirements may be modified to reasonably accommodate disabled individuals. However, no accommodations will be made which may pose serious health or safety risks to the employee, or others or which impose undue hardships on the organization. All positions requires the ability to sit for extended period of time, the ability to use a computer keyboard, 10-key calculator and a high school diploma or GED. Positions located in Europe are subject to the status of forces agreement (SOFA) within the host country.





**You have Stars and Stripes in your Heart and would like to serve your local Military Community?**

## **Find our Career Opportunities on**

<https://www.dodcommunitybank.com/home/careers>



### **Equal Employment Opportunity and Affirmative Action Statement**

Bank of America and its affiliates consider for employment and hire qualified candidates without regard to race, religious creed, religion, color, sex, sexual orientation, genetic information, gender, gender identity, gender expression, age, national origin, ancestry, citizenship, protected veteran or disability status or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state, provincial and municipal laws. The company also prohibits discrimination on other bases such as medical condition, marital status or any other factor that is irrelevant to the performance of our teammates.



**WIESBADEN ES IS CURRENTLY RECRUITING FOR A CERTIFIED PRESCHOOL TEACHER FOR THIS 2022/23 SCHOOL YEAR.**

**Qualifications include:** A major in early childhood education or a degree in elementary education with 24 semester hours in early childhood education is required. The 24 semester hours must be in course description or title containing early childhood, kindergarten, or pre-kindergarten training. Course work in methods of teaching emerging literacy and methods of teaching mathematics for early childhood, kindergarten, or pre-kindergarten is required. Two years of full-time experience teaching pre-kindergarten or kindergarten may be substituted for 3 semester hours of the required early childhood education coursework.

Applications to be submitted via DoDEA Employment Application System (EAS) at <https://www.dodea.edu/offices/hr/vacancies.cfm>.

For more information, please contact Sue Morin, Wiesbaden ES Principal, at [susanne.morin@dodea.edu](mailto:susanne.morin@dodea.edu).



# GENERAL DYNAMICS

## Information Technology

Accepting applications for numerous positions in Wiesbaden, Germany, to include:

\*19 total Current listings (As of 3/1/2022)

- Systems Administrator (various)
- Deputy Site Lead
- VOIP Engineer
- Wireless Network Engineer
- Systems Engineer (various)
- Server Administrator (various)
- Knowledge Management Engineer
- Network Administrator

**SOSI** is the largest private, family-owned and operated technology and services integrator in the aerospace, defense, and government services industry. Whether you have decades of work experience or are entering the workforce for the first time, SOSi is always looking for great people who embrace our values and are up for the challenge.

<http://www.sosi.com>

Currently accepting applications for numerous positions in Wiesbaden, Germany, to include:

\*Current (As of 06/01/2021)

- Personal Security Specialist
- Lead Network Engineer
- Cybersecurity A&A Lead
- Open Source (OSINT) Analyst (Russian)
- Intelligence Planner
- Systems Engineer, Lead
- Software Developer, Lead
- Counterterrorism/Law Enforcement Analyst and Database Admin
- Frequency Management, Lead
- Enterprise Architecture, Lead
- Digital Forensic Scientist

## Additional Opportunities

\*Current listings (As of 3/1/2022)

**Lumen** is hiring remote (world-wide) full or part time remote Subject Matter Experts in the following areas:

- Accounting
- Public Speaking
- Abnormal Psychology
- Chemistry
- Biology
- Marketing
- English Composition
- Calculus
- College Algebra
- Developmental Math
- Intermediate Algebra
- Statistics
- <https://lumenlearning.com/subject-matter-experts/>

**Sutherland** is hiring the following work from home positions:

- Associate - Customer Service Consultant – Chat (Medical Coder)  
<https://jobs.sutherlandglobal.com/ShowJob/Id/2327159/Associate-Customer-Service-Consultant-Chat/?lang=en>
- Associate - Medical Coding (Medical Coding)  
<https://jobs.sutherlandglobal.com/ShowJob/Id/2316200/Associate-Medical-Coding/?lang=en>



# MOTOROLA SOLUTIONS

## MOTOROLA SOLUTIONS OVERVIEW

Our customers are everyday heroes – from police officers and firefighters to utility workers and educators. At any moment, they need to be ready for anything and everything – and they rely on us to deliver the essential lines of communication they need to work safely and effectively.

Whether it's helping firefighters see through smoke, enabling police officers to see around street corners, or reliably keeping the lights on in homes and businesses around the world, our mission-critical communications, services, software, video surveillance and analytics help our enterprise and public safety customers keep businesses thriving and communities safe. That's how we know we are living up to our company purpose: helping people be their best in the moments that matter.

At Motorola Solutions, we create technologies our customers refer to as their lifeline. Our technology platforms in communications, software, video and services help our customers work safely and more efficiently. Whether it's helping firefighters see through smoke, enabling police officers to see around street corners, or reliably keeping the lights on in homes and businesses around the world, our work supports those who put their lives on the line to keep us safe. Bring your passion, potential and talents to Motorola Solutions, and help us usher in a new era in public safety and security.

## Department Overview

Provide Field Operations technical support to U.S. Army, U.S. Air Forces & U.S. Navy Enterprise Land Mobile Radio networks covering but not limited to the following countries: Germany, Belgium, United Kingdom, Spain, and Italy, Kuwait, Afghanistan, UAE & Africa. Provide technical integration, service, and support in relation to the Motorola Solutions product suite focused toward DoD Federal Government customers.

## Job Description Field Service Representative

**\*\*The successful candidate may be based in Germany, Italy, Dubai or Jordan \*\***

**\*\*The successful candidate must be US Citizen\*\***

**\*\*The successful candidate must be able to obtain a government security clearance as requested\*\***

**Duties of the Field Service Representative in this EMEA area of operations include the following:**

Provide expertise and collaboration to customer personnel in support of Land Mobile Radio (LMR) systems in general to the European based U.S. Army, U.S. Air Forces & U.S. Navy Enterprise

Perform installations and removals of trunked and conventional LMR systems and assigned support locations include but are not limited to the following countries: Germany, Belgium, United Kingdom, Spain, Italy, Africa, & Greece

Client focused behavior and services, externally to clients and internally to colleagues and contact partners including on time delivery

Exercise multi-tasking skills when managing multiple systems and applications during customer interaction

Support the entire communication needs of the customer by championing the complete Motorola Service and Sales portfolios Customer Resolution Support

The employee shall communicate project updates to the customer and resolve minor administrative actions (an administrative action is not having access to a room for work to start or continue).

Project related issues (Customer wants to change the scope of the project), shall be reported directly with the employees supervisor

Operate and maintain equipment required to support trunked and conventional LMR systems

Maintain/program/optimize/troubleshoot/repair radio repeaters, portable radios, mobile radios, base stations and dispatch/communications consoles and all related ancillary subscriber equipment required to support both trunked and conventional LMR systems.

Manage and resolve escalated customer issues to successful resolution

Be able to receive, review, diagnose customer LMR equipment, determine the fix and repair actions for the LMR equipment, repair, test and calibrate the customers equipment back to OEM standards, document the receipt, repair, and calibration.

Communicate directly with customers on assigned projects, assigned to AOR Communicate with FSE team members and related departments.

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### **Job Description Project Manager**

#### **\*\*Position is located in Idstein, Germany and we will provide relocation\*\***

Manages the development and/or implementation of Motorola Solutions products or services. Coordinates departmental or cross-functional teams, focused on delivering new or upgraded existing products or services. Manages projects from inception to completion (or transition), including tracking and evaluation of project performance. Ensures that projects are completed on time, within budget, and within accepted quality metrics. Participates in project review and status meetings, and communicates project status. Utilizes six sigma and project management methodologies to ensure maximum project effectiveness. Motivates project team to ensure optimal performance. May assist in the development of business plans, strategies, and approaches to take advantage of business opportunities.

#### **Requirements/Information:**

Must be a United States citizen.

Each PM must have a personal background that would allow issuance of a US Government military base access pass and be willing to submit to a detailed background investigation for Department of Defense and other Federal Government Agencies Security Clearances.

Project Management Professional certification preferred.

Must have excellent communication and planning skills to interface with customers.

Must be willing to travel a minimum of 50% or more of the time away from home and live at a project site for extended periods.

Position will be localized in Europe.

#### **Scope of Responsibilities/Expectations:**

Experience managing and implementing Department of Defense (DoD) contracts like the Air Force, Army, Navy or Marines would be excellent, or contracts with Department of Homeland Security.

Experience with DoD Contract Data Requirement Lists (CDRL) would be beneficial

Responsible for planning, organizing and directing the installation efforts of company and/or subcontractor personnel.

Responsible for the successful completion of assigned projects on schedule, within budget, and according to contract requirements and prescribed quality standards.

Develop clear understanding of all contract requirements and negotiate all installation subcontracts.

Controls inventory of equipment and parts.

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### **Department Overview**

The US Federal Governments Markets Division is chartered with being the premier, compliant supplier of world-class communications solutions to the U.S. Federal Government by providing the highest quality products, systems and services. The USFGMD will achieve this with a professional, well-trained, diverse work force creating a positive and profitable customer relationship resulting in Total Customer Satisfaction and growth of our business. The Federal Systems Technology department of the USFGMD is responsible for service supporting a charter of implementing and integrating complex systems sold worldwide to the US Federal Government. As a USFGMD Systems Technologist, you will be exposed to a wide variety of communications requirements in both the Presale and Post Sale phases of a project. These applications span the entire breadth of the US Federal Government throughout the world.

### **Job Description**

Duties of the Radio Repair Technician in this EMEA area of operations include the following:

Contact partner for employees, who are allocated to the organizational area "Depot / DO"

Develop and maintain Subscriber focused depot operation process and procedure.

Work with the Service Manager to develop depot operations documentation standards and enforce quality standards.

Ensure subscriber and infrastructure parts stock is adequate to continue operations through direct supervision or delegation of the duty.

Work with Special Projects FSR to ensure field subscriber focused projects meet quality and documentation standards.

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Manage and resolve escalated customer issues to successful resolution





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## DOL VETS TAP Opportunities International Locations

**JOIN OUR TEAM** to assist and prepare over 200,000 Servicemen and women who separate annually from the United States Military begin a new life chapter as a civilian. Many of those who separate from the military have transition plans while others find becoming a civilian a daunting task. The Department of Labor (DOL) Veterans' Employment and Training Service (VETS) program requires contractor services to support these transitioning Servicemen and women through its highly successful Transition Assistance Program (TAP) that is offered world-wide to conduct job assistance workshops, employment counseling, apprenticeship program placements and employer outreach.

### In this role, you will:

- Teaching and/or instructing Military personnel transition to civilian professional and vocational occupations.
- Guide the transitioning Military Servicemembers in identifying goals while also assisting them with recognizing any employment or education gaps.

### Requirements:

- An associate's degree, any discipline from an accredited college or university or at least 3 years of experience as a professional trainer or facilitator.
- Should have prior experience providing Military Servicemembers (Active, Reserve, National Guard), family members, and Veterans a comprehensive understanding of preparing for civilian employment, job searching, job application processes, networking, technical training opportunities, credentialing, and assistance in preparing for civilian employment and participation in technical programs and schools.
- Must be a U.S. Citizen.

### Position ID & Country

- 39444: DOL TAP Employment Facilitator (Part-time) – Wiesbaden, Germany
- 39445: DOL TAP Employment Facilitator (Part-time) – Stuttgart, Germany
- 39446: DOL TAP Employment Facilitator (Part-time) – Naples, Italy
- 39447: DOL TAP Employment Facilitator (Part-time) – Spangdahlem, Germany

Serco and Proud  
Make a difference every day





**Proximity Learning Inc.** is seeking virtual English, Spanish, science and math teachers. We pair our Teachers with local school districts in over 20 states to provide live instruction to their students. All of our positions are 100% remote. Our teachers must have a valid teaching license in at least one US state, have a US bank account, and a US address (teachers overseas are welcomed to apply as long as they meet the above criteria). We offer a wide array of classes and flexible schedules to our teachers (full day and half day roles). Our teachers are paid based on the number of classes they teach.

The positions are open to state licensed teachers worldwide. Interested teachers can apply at: <https://proxlearn.tedk12.com/hire/index.aspx> or email Mr. John Rollack at [jrollack@proxlearn.com](mailto:jrollack@proxlearn.com)



**Colorado State University Global (CSU Global)** has an immediate to hire for the following 100% remote opportunities. Visit: <https://staff-csuglobal.icims.com/jobs/search?ss=1> [HYPERLINK "https://staff-csuglobal.icims.com/jobs/search?ss=1&hashed=-435597318"&](https://staff-csuglobal.icims.com/jobs/search?ss=1&hashed=-435597318) [HYPERLINK "https://staff-csuglobal.icims.com/jobs/search?ss=1&hashed=-435597318"hashed=-435597318](https://staff-csuglobal.icims.com/jobs/search?ss=1&hashed=-435597318) to view opportunities and apply. The following remote positions are currently available:

- 1. Part-Time Financial Aid Generalist**
- 2. Part-Time Student Accounts Generalist**
- 3. Part-Time Instructional Designer**
- 4. Strategic B2B Sales Executive**

## **L & L FACILITIES**

German contractor of the Wiesbaden Military Housing seeks for 3 Part Time Housing Inspectors for our team.

We perform assignments, preterminations and terminations inspections for On Post Housing (Newman, Clay, Hainerberg, Crestview and Aukamm).

Must be under SOFA status, being a DOD/Military Card holder and have reliable transportation to go from one inspection to the other.

Candidates must enjoy contact with people; have good customer service skills, good communication, and ability to work under pressure, attentive to details and self-confident.

Training will be provided

Our schedule is from 7:30 to 16:00, from Monday to Friday and have Official American and German Holidays Off.

Please submit your resume to [livroc@yahoo.com](mailto:livroc@yahoo.com)



## About Us

Wayfair is one of the world's largest online destinations for the home. Whether you work in our global headquarters in Boston or Berlin, or in our warehouses or offices throughout the world, we're reinventing the way people shop for their homes. Through our commitment to industry-leading technology and creative problem-solving, we are confident that Wayfair will be home to the most rewarding work of your career. If you're looking for rapid growth, constant learning, and dynamic challenges, then you'll find that amazing career opportunities are knocking.

Wayfair believes everyone should live in a home they love. Through technology and innovation, Wayfair makes it possible for shoppers to quickly and easily find exactly what they want from a selection of more than 10 million items across home furnishings, décor, home improvement, housewares and more. Headquartered in Boston, Massachusetts and with offices in Berlin, London and Galway, Wayfair employs more than 16,000 people globally, with more than 2000 in the EU. Wayfair operates in the United Kingdom, Germany, Canada and the U.S.

## Our Home Is Filled With Great People

We are Wayfair; we deliver a best-in-class customer experience in the furniture and home space because of people like you, who are driven, determined, collaborative, and thrive in a fast-paced environment. In order to maintain our high level of delivery standards and meet our customer's needs, the Wayfair Distribution team plays a key role in improving customer satisfaction and driving repeat business. We've been busy building a best-in-class logistics network that allows us to delight customers by speeding up deliveries, adding services, and reducing damage using our own physical, asset-based warehouses. We are looking for talented hard-working individuals to join our growing team – your professional home awaits you at Wayfair!

# Apply today!

Our home is filled with great people.

To help make sure you have a great experience with us, we offer full-time positions with a variety of perks and benefits, including: discounts on Wayfair products, snacks and drinks, monthly support for your gym membership, career development opportunities and more!

Visit [www.wayfaircareers.com](https://www.wayfaircareers.com)

# Global Knowledge Network Training Ltd.

## IT SYSTEMS ADMINISTRATOR

### JOB DESCRIPTION

Global Knowledge is the world's leading IT and business skills training provider. Offering the most relevant and timely content delivered by the best instructors, we provide customers around the world with their choice of convenient class times, delivery methods and formats to accelerate their success. Our business skills solutions teach essential communications skills, business analysis, project management, ITIL service management, process improvement and leadership development. With thousands of courses spanning from foundational training to specialized certifications, our core IT training is focused on technology partners such as Amazon Web Services, Cisco, Citrix, IBM, Juniper, Microsoft, Red Hat and VMware. We offer comprehensive professional development for technologies like big data, cloud, cybersecurity and networking.

Founded in 1995, Global Knowledge employs more than 1,300 people worldwide headquartered in Cary, N.C. Learn more at [www.globalknowledge.com](http://www.globalknowledge.com).

IT Systems Administration for US Federal Programs in Europe and will be located in Wiesbaden, Germany but will need to travel to multiple work sites.

The candidate will provide IT support to an IT Training Program in Germany including the successful delivery of all IT training program deliverables. The IT System Administration's success measured by the primary criteria of:

- overall client / program satisfaction
- attainment of original program margin targets

The IT Systems Administration, under the direction of the Program Manager works closely with the Government Program Managers, Federal Account Executives, Outside Contractors / Vendors, Subject Matter Experts, International Operations, and training center coordinators to ensure that the training program meets the business requirements defined by the customer.

### ESSENTIAL DUTIES AND RESPONSIBILITIES

- Systems Administration and security
- Installation, configuration, and maintenance of computer servers
- Provide technical support for both hardware and software issues users encounter
- Manage the configuration and operation of client-based computer operating systems
- Monitor the system daily and respond immediately to security or usability concerns
- Create and verify backups of data
- Respond to and resolve help desk requests
- Upgrade systems and processes as required for enhanced functionality and security issue resolution
- Administrate infrastructure, including firewalls, databases, malware protection software and other processes
- Review application logs
- Install and test computer-related equipment

### QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Additional skills include:

- Listening and negotiation
- Managing client expectations
- Conflict management
- Requirements gathering and documentation
- Analyzing data
- Time management and organization
- Development of policies / procedures
- Schedule and coordination of people in matrixed environment

**EDUCATION and/or EXPERIENCE REQUIREMENTS:**

College Degree preferred.

Must hold a DoD Directive 8140.01, Information Assurance Technician (IAT) Level II or Level III certification of the following:

- Baseline Certification:
  - CompTIA Security+
  - CCNA Security
  - SSCP or GSEC commercial certification (or higher, such as CISSP, etc.).
- Computing Environment Certification: Must have one or more of the following certifications
- Microsoft
- CISCO

At least one (1) year experience in a customer service related environment.

Must live or be willing to move to near the Wiesbaden, Germany area with travel (up to 50%) required for some client assignments and meetings

Required to have a completed National Agency Check with Inquiries (NACi) or equivalent Local National Screening Program (LNSP).

English language proficiency required.

**Point of Contact Mr. Ian Wood**

**Global Knowledge – Project Manager**

[Eian.wood@globalknowledge.co.uk](mailto:Eian.wood@globalknowledge.co.uk)