

Wiesbaden Auto Skills Vehicle Donation Process

Step 1 – Remove all of your belongings/personal property from the vehicle. Ensure the vehicle has a valid registration (permanent, temporary or non-operational). If your registration is expired, you must first visit [Vehicle Registration](#) to obtain a current registration.

Step 2 – Make sure No Lien exists on the vehicle. Check your registration and ensure it states “No Lien Holder.” If it states “CONUS Lien” you will need to bring a lien release letter from the bank or the original title to the vehicle.

Step 3 – If your vehicle is drivable, come to the Automotive Skills Center on Clay North with the vehicle. Bring the below items inside to the front service counter:

- Valid Registration
- Your ID Card (CAC)
- \$30 in cash or credit (no checks accepted)
- The vehicle keys
- License plates from the vehicle (we can help if you need assistance removing them)

Step 4 –Auto Skills staff will fill out AE Form 190-1Z and accept the donation fee payment. They will provide the paperwork needed to clear Vehicle Registration. Take your plates and Donation Form AE 190-1Z to Vehicle Registration to clear the vehicle.

If your vehicle cannot be driven and must be towed:

- Bring the items listed in Step 3 (minus the license plates) to the Auto Skills Center where you can arrange to have the vehicle towed. Towing is free for on-post vehicles within the Wiesbaden footprint. Off-post towing costs \$95 and \$1 per kilometer round-trip (and a \$10 donation fee). There are additional charges for towing from parking garages, no key, etc. Visit the [Automotive Skills Center](#) page for more information.
- After the vehicle is towed to the Auto Skills Center, you will be provided the paperwork and plates needed to clear Vehicle Registration.

Please note:

- If your registration is joint, only the Sponsor can donate, unless a Power of Attorney is given to the joint owner.
- If your vehicle is at a repair shop or a towing firm off post, you must ensure that you have paid all fees owed to them and inform them that Auto Skills will be picking up the vehicle, BEFORE we can tow it. Failure to do so may result in the firm refusing to release the vehicle and additional fees for you.
- Why is there a donation fee? The \$30 donation fee saves you the time and hassle of clearing U.S. and German Customs (we do that for you). Also, please note – there is a hybrid vehicle surcharge of \$100 for removal and disposal of hybrid vehicle batteries.

ANY QUESTIONS: Call the Automotive Skills Center at civ (0611) 143-548-9817.