

UNIT TOURNAMENT COORDINATOR RESPONSIBILITIES

1. Complete the team and tee assignments sheet listing the names of all players, their handicaps and club rental requirements. Each team should have at least one experienced golfer to act as team captain. The Pro Shop will assign golf cart numbers. The completed list will be presented to the Pro Shop for payment no later than 30 minutes prior to the start of the tournament. (See attachment 1)
2. Inform all participants that they must check in 30 minutes prior to their start time and present for a mandatory briefing on golf etiquette.
3. Inform the players that a golf course marshal will manage play during the tournament. The marshal will oversee the safety of players, care for the greens and equipment, and ensure the players comply with the mandatory playing time of five hours. Units that take more than five hours will be asked to cease play and continue with the award ceremony.
4. Report any loss or damage to rental equipment or the course to the Pro Shop or course marshal. The individual who uses the cart is responsible for it. However, the unit coordinator will be responsible for recuperation or payment for any damage or abuse that cannot be attributed to a particular individual. A valid driver's license is required to operate power carts.
5. Food and beverages must be purchased from the Clubhouse. Snack bar services will be available, in addition to the food and beverage plan provided during unit tournaments.

I certify that all golf course operators will possess a valid driver's license. All persons operating carts and beverage carts will be held liable for any act of negligence that results in an accident or causes bodily injury or damage to property. If an operator fails to obey all posted rules on cart operation, follow cart paths and observe etiquette he or she will be suspended from future cart use and forfeit all money paid on the cart. Failure to return a key will result in a \$5 fee. DATA REQUIRED BY THE PRIVACY ACT OF 1974, AUTHORITY: 10 USC 3012 DISCLOSURE IS VOLUNTARY. I read and understand the above.

Unit tournament coordinator: _____ Date: _____

